



ANNEX A

Republic of the Philippine
Department of Education




AUTHORITY TO TRAVEL

CONTROL
NUMBER

214

REGION: VII

BUREAU/DIVISION: DEPED, SCHOOLS DIVISION OF NEGROS ORIENTAL

Date of Filing	February 23, 2023
Name	DR. JOELYZA M. ARCILLA DR. NILITA L. RAGAY DR. RACHEL B. PICARDAL
Position/Designation	Asst. Schools Division Superintendent SGOD Chief
Permanent Station	Schools Division of Negros Oriental
Purpose of Travel	To attend 2nd Face-To-Face DepEd Region 7 Management Committee Meeting (MANCOM) CY 2023
Activity Organized/ Sponsored By	DepEd Region 7 (Lapu-Lapu City Division)
Period Covered (Exclusive of Travel Time)	February 27-28, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue / Destination	VistaMar Beach Resort, Dapdap, Mactan, Lapu-Lapu City
Expenses Covered	Travelling and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (PAP Code/....)	Division Office/Local Funds
Recommending Approval:	Approved:  SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent Date: <u>2/23/23</u>