



Control No. 823

**ANNEX A**

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

DepEd Negros Oriental  
**RELEASED**  
NO: 023-2806  
DATE: 03 OCT 2023  
BY: G  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Nicanor F. Villarosa Jr.</b>
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To attend the Family Day Activity.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	Sept.28,2023 - NOHS
<b>Venue/Destination</b>	NOHS
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

**NICANOR F. VILLAROSA JR.**

Name and Signature of Requesting Employee

Sept. 27, 2023

Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

**RACHEL B. PICARDAL, EdD**

Name and Signature of Recommending Authority

9/28/2023

Date

Approved:

**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

9/29/23

Date