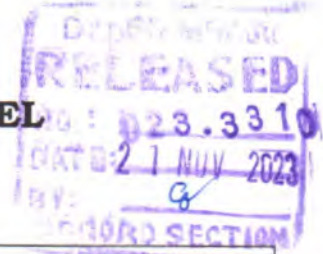


Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.
Position/ Designation	Division Engineer III ADA I - Electrician
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	Conduct inspection on school facilities, determine classroom needs and conduct inspection if the school building proposed by the local government unit of Valencia has materialized
Host of Activity	SGOD (EFS)
Inclusive Dates	November 21, 2023
Destination	Apolong ES, Valencia
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

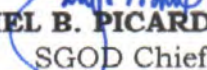

PHILIP C. TUBOG

11/20/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
 SGOD Chief

11/20/23

Name and Signature of Recommending Authority

Date

APPROVED

By the Authority of the Schools Division Superintendent:


MILITA L. RAGAY, Ed.D
 OIC-ASDS
 OFFICE-IN-CHARGE

11/20/23

Name and Signature of Approving Authority

Date