



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	FRANCIS AUSTERO, JEDILISO CATALAN, WILSON LARENA, JUNRYLL DELUBIO, JIMMY YBIAS, JOHN MARK RAMIREZ
Position/Designation	EPS - I, ADA-I, ADA-I, ADA-I, ADA-I, ADA-I
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To pick up supplies and learning materials
Host of Activity	Admin - Supply
Period Covered (Inclusive of Travel Time)	November 28-29, 2023
Venue/Destination	Regional Office, Lahug, Cebu City
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


FRANCIS AUSTERO

Name and Signature of Requesting Employee

11-20-2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein


NILITA L. RAGAY EdD

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD, CESE

Schools Division Superintendent

11/20/2023

Date