

ANNEX A



Republic of the Philippines
Department of Education

CONTROL NO.
986

RELEASED
NO: 023.3288
DATE: 20 NOV 2023
BY: G
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ESTERLITO B. MAGALLANES
Position/Designation	ADMINISTRATIVE ASSISTANT - II
Permanent Station	COA - DEPED DIVISION OF NEGROS ORIENTAL
Purpose of Travel	TO PICK UP DISBURSEMENT VOUCHERS FROM CY 2022 AUDIT AND OTHER RELATED DOCUMENTS TO COA PROVINCIAL SATELLITE AUDITING OFFICE, BACOLOD CITY.
Host of Activity	
Period Covered (Inclusive of Travel Time)	NOVEMBER 22-23 , 2023
Venue/Destination	BACOLOD, NEGROS OCCIDENTAL
Fund Source	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.



 ESTERLITO B. MAGALLANES
 Administrative Assistant - II

 NOVEMBER 09, 2023
 Date

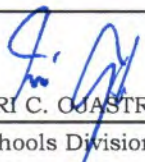
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein



 LANI B. YURONG
 Administrative Officer V

 Date

APPROVED



 NERI C. OJASTRO, EDD., CESE
 Schools Division Superintendent

11/17/2023

 Date