



Republic of the Philippines
Department of Education

CONTROL NO.

985

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

Name	JEDILISO N. CATALAN
Position/Designation	ADA-I
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To deliver NLC Materials
Host of Activity	Admin - Supply
Period Covered (Inclusive of Travel Time)	November 21-24, 2023
Venue/Destination	1st, 2nd, 3rd Congressional Districts
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JEDILISO N. CATALAN

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

RUBY JEAN ESTRELLITA M. BIDAURE

Name and Signature of Recommending Authority

Date

APPROVED
NERI C. OJASTRO EdD, CESE

Schools Division Superintendent

11/20/2023

Date