



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



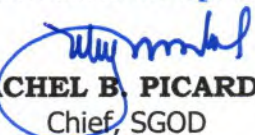


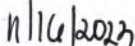
No.: 980



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TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DepEd Negros Oriental
RELEASED
NO. 023.3273
DATE: 17 NOV 2023
BY: [Signature]
COOR. SECTION

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.	
Position/ Designation	Technical Assistant IV/Engineer III, Division Engineer III, ADA I/Electrician	
Permanent Station	DepEd, Schools Division of Negros Oriental	
Purpose of Travel (must be supported by attachments)	To conduct final & punchlisting inspection of newly constructed LMS CY 2021 1 Sty 4 Classroom (with common toilet) with provision of Rainwater Collector, School Furniture, Solar PV Energy System and Water System.	
Host of Activity	SGOD (EFS)	
Inclusive Dates	NOVEMBER 20-21, 2023	
Destination	Antulang ES, Siaton & Mongpong PS, Jimalalud, Negros Oriental	
Fund Source	Division / local MOOE funds	
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.		
 WENDY L. BALDAZANO Technical Assistant IV/Engineer III		November 16, 2023 
Name and Signature of Requesting Employee		Date
This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.		
 RACHEL B. PICARDAL EdD Chief, SGOD		11/16/2023 
Name and Signature of Recommending Authority		Date
APPROVED		
 NERI C. OJASTRO EdD, CESE Schools Division Superintendent		11/16/2023 
Name and Signature of Approving Authority		Date