



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 967

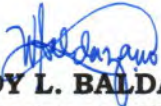


341410152381922

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO
Position/ Designation	Technical Assistant IV/Engineer III
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct monitoring & inspection of on going BEFF CY 2023 New Construction and Repair of Classroom Buildings implemented by DPWH 2nd DEO.
Host of Activity	SGOD (EFS)
Inclusive Dates	NOVEMBER 22, 2023
Destination	Basak PS, San Jose; Sra. Ascion ES, Sibulan, Negros Oriental
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.



WENDY L. BALDAZANO
Technical Assistant IV/Engineer III

November 15, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
Chief, SGOD

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

Name and Signature of Approving Authority

Date

11/16/2023