



**Republic of the Philippines**  
**Department of Education**  
 Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ENGR. PHILIP C. TUBOG</b>		
<b>Position/ Designation</b>	Division Engineer III		
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental		
<b>Purpose of Travel</b> (must be supported by attachments)	Attend the 4 <sup>th</sup> quarter meeting of the RDC Social Development Committee specifically regarding the school building of Matambok ES, Manjuyod		
<b>Host of Activity</b>	SGOD (EFS)		
<b>Inclusive Dates</b>	November 16, 2023		
<b>Destination</b>	NEDA Region VII, Sudlon, Lahug, Cebu City		
<b>Fund Source</b>	Division / local MOOE funds		
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>			
 <b>PHILIP C. TUBOG</b>		11 / 13 / 2023	
Name and Signature of Requesting Employee		Date	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>			
 <b>RACHEL B. PICARDAL EdD</b> SGOD Chief		11/13/23	
Name and Signature of Recommending Authority		Date	
<b>APPROVED</b>			
By the Authority of the Schools Division Superintendent:			
 <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent		11/14/2023	
Name and Signature of Approving Authority		Date	