

# Republic of the Philippines Department of Education

Schools Division of Negros Oriental



947

No.:

## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ANNALEE R. CELIS
Position/ Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health services to teaching and non-teaching personnel and monitor OKD programs, to conduct health assessment to female Grade 7 students.
Host of Activity	Division Office
Inclusive Dates	Nov. 7, 2023 - Dauin CES  Nov. 8, 2023 - CORNHS  Nov. 9, 2023 - San Jose District (Clinic)  Nov. 10, 2023 - Jimalalud NHS  Nov. 14-16, 2023 - Mabinay NHS  Nov. 17, 2023 - Manlingay HS
Destination	Dauin District, San Jose District, Jimalalud District, Mabinay III District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correcty

ANNALEE R. CELIS, RN

November 6, 2023

Date

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD

Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

NOV U 6 2023

Date

APPROVED

NERI C. OJASTRO, EdD, CESE

Schools Division Superintendent Name and Signature of Approving Authority 117/2023

Date



947 No.:

## Republic of the Philippines Department of Education

Schools Division of Negros Oriental



## TRAVEL AUTHORITY FOR OFFICIAL TRA

Name	MELANIE MAE AUSTERO, SUZETTE S. ONDE, KENNITH C. MISAMIS
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health services to teaching, non-teaching personnel and monitor OK sa DepEd programs, Conduct physical examination to learners
Host of Activity	Division Office
Inclusive Dates	November 8, 2023 - Manjuyod CES
Destination	Manjuyod II District
Fund Source	Division MOOE
Melanie Mae Austero, Suzel	formation in this form and in the supporting documents attached the S. Onde, Kennith C. Misamis of Requesting Employee  November 6, 2023 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD Chief, Education Supervisor SGOD

NOV 0 6 2023

Name and Signature of Recommending Authority

Date

Approved

NERI C. OJASTRO, EdD CESE

Date

Schools Division Superintendent

Name and Signature of Approving Authority



Control No. 941

# Republic of the Philippines

# Department of Education

RELEASEH NO: 023.3167

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL ATE 9 9 NO

**REGION:** VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

ESTER I. NUEZ
NURSE II
Division Office
To render health services to teaching & non-teaching personnel.  To conduct physical assessment to learners. To monitor the delivery of SBFP goods and its implementation.
Division Office
November 8,2023 – Sibulan CES (SHDP Clinic) November 9,2023- Jilocon ES November 10,2023- San Jose CES
Sibulan 2 / San Jose Dist.
Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

	ES	TER	I.	NU	EZ,	RN,RMT,MPH	
Name						equesting Employee	

November 6, 2023 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. BICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

NOV 0 6 2023

Date

Approved:

NERI C. OJASTRO EdD, CESE

Schools Division Superintendent Schools Division of Negros Oriental 11/7/2023

Date



Control No. 917

## Republic of the Philippines Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEI

**REGION:** VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

LEDED NEG.U. RECORD SECTION

Name	ELLEN R. MAYAGMA
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching & non-teaching personnel.  To conduct physical assessment to learners. To monitor the delivery of SBFP goods and its implementation.
<b>Host of Activity</b>	Division Office
Period Covered (Inclusive of Travel Time)	November 8,2023 – Bacong CES November 9,2023- Isugan ES November 10,2023- Sacsac ES
Venue/Destination	BACONG DSITRICT
Fund Source	Division MOOE

Name and Signature of Requesting Employee

November 6, 2023 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

Chief Education Supervisor, SGOD Name and Signature of Recommending Authority

NOV 0 6 2023

Date

Approved:

NERI/C. OF STRO EdD, CESE Schools Division Superintendent Schools Division of Negros Oriental 11/2023

Date



## Republic of the Philippines

## Department of Education

## REGION VII - CENTRAL VISAYAS SCHOOLS DIVISION OF NEGROS ORIENTAL

#### ITINERARY OF TRAVEL

#### For the month of NOVEMBER 2023

#### **OBJECTIVES:**

- 1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
- 2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
- 3. To attend scheduled meeting in the Division Office and in schools.
- 4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
- 5. To evaluate District Offices and school visits as a whole.

## SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

LINI	EM	BER	20	22
NUV	CIII	DEV	LU	1

NOVEMBER 2029	
1- ALLSAINTS DAY	20 DIVISION OFFICE
2- ALL SOULS PAY	21 DIVISION OFFICE
3 - WFH	22 CALANGAG FIRM. SCHOOL
6- DIVISION OFFICE	23 NAZARIO TALE MEM. 65
7 - DAWN DISTRICT	24 TIMBANGA ELEM. SCHOOL
8 - BACONG CENTRAL SCHOOL	27 HOLIDAY
9 - ISUGAN ELEM. SCHOOL	28 DIVISION OFFICE
10 - SACSAC FIFM. JCHOOL	29 PEACENG CONTRAC SCHOOL
13- DIVISION OFFICE	30 DIVISIM OFFICE
14- DIVISION OFFICE	5.0.1.100
15- SAN MIGUEL ELEM. SCHOOL	
16- BACONG CENTRA SCHOOL	Submitted by:

Concurred:

DR. KARINA LOUISE DE LA CRUZ

BUNTOD EVEM. SCHOOL

Medical Officer III

Recommending Approval:

RACHEL B. RICARDAL, Ed.D. SGOD, Chief Education Supervisor APPROVED:

NERI C. ØJASTRO, EdD, CESE Schools Division Superintendent



## Republic of the Philippines Department of Education

Schools Division of Negros Oriental

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# TRAVEL AUTHORITY FOR OFFICIAL TRAVEBECORD SECTION

Name	MELCHORA ASDILLO
Position/ Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render dental services to learners in Sibulan CES.
Host of Activity	Division Office
Inclusive Dates	November 8, 2023 - Sibulan CES
Destination	Sibulan District I
Fund Source	Division MOOE
MELCHORA A Name and Signature of	SDILLO November 6, 2022
MELCHORA A  Name and Signature of  This is to certify that the trauthorized official travel a herein.	Requesting Employee  The requesting employee satisfies all minimum conditions found that alternatives to travel are insufficient for purpose stated.
MELCHORA A  Name and Signature of  This is to certify that the trauthorized official travel a herein.  RACHEL B. PICA Chief, Education Su	Requesting Employee  The requesting employee satisfies all minimum conditions found that alternatives to travel are insufficient for purpose stated NOV 15 6 2023  Pervisor SGOD
MELCHORA A  Name and Signature of  This is to certify that the trauthorized official travel a herein.  RACHEL B. PICA Chief, Education Su	Requesting Employee  The requesting employee satisfies all minimum conditions found that alternatives to travel are insufficient for purpose stated NOV \$\( \text{T} \text{ 0} \) 2023
MELCHORA A  Name and Signature of  This is to certify that the trauthorized official travel a herein.  RACHEL B. PICA Chief, Education Su	Requesting Employee  The requesting employee satisfies all minimum conditions found that alternatives to travel are insufficient for purpose stated and pervisor SGOD  Recommending Authority  November 6, 2023  Date  November 6, 2023  Date  November 6, 2023  Date  November 6, 2023  Date



# Republic of the Philippines Department of Education

Schools Division of Negros Oriental

No.: 947

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RELEASED	i
NO .: 023 .31	7
DATE	
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# TRAVEL AUTHORITY FOR OFFICIAL TRAVELEGORD SECTION

Name	MARK LESTER J. AMOLO	). RN
Position/ Designation	Nurse II	, 141
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To health education to lear	ners, teaching and non- ng HFMD at Zamboanguita
Host of Activity	Division Office	
Inclusive Dates	November 8, 2023 - Zambe	oanguita CES
Destination	Zamboanguita District I	
Fund Source	Division MOOE	
MARK LESTER	J. AMOLO	November 6, 2023
MARK LESTER  Name and Signature of F	J. AMOLO Requesting Employee	November 6, 2023 Date  isfies all minimum conditions for purpose stated
MARK LESTER  Name and Signature of F	J. AMOLO Requesting Employee of the requesting employee sate of that alternatives to travel are RDAL EdD ervisor SGOD	November 6, 2023 Date
MARK LESTER  Name and Signature of F  This is to certify that the trip tuthorized official travel and therein.  RACHEL B. PICAR  Chief, Education Superior	J. AMOLO Requesting Employee  of the requesting employee sate of that alternatives to travel are  RDAL EdD ervisor SGOD ecommending Authority  O. EdD CESE	November 6, 2023  Date  isfies all minimum conditions for insufficient for purpose stated  NOV 0 6 2023



## Republic of the Philippines

## Department of Education

REGION VII - CENTRAL VISAYAS Schools Division of Negros Oriental



## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

	NICANOR F. VILLAROSA	JR.
Position/ Designation	Dentist II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To render dental health ser and non-teaching personne	vices to students, teaching
Host of Activity	SDO NegOr School Health	Section
Inclusive Dates	Nov.7,8,9,10,14,15,24,28,29, Nov.16,17 Nov. 21,22,23	30 - Amlan CES - Lindy Pajunar ES - CTO
Destination	Siaton 1 and Amlan Distric	et
Fund Source	Division MOOE	
Name and Signature of F	Reduesting Employee	Date
This is to certify that the trip of authorized official travel and it	f the requesting employee satisfies hat alternatives to travel are insuffi	all minimum conditions for
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Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City



## Republic of the Philippines

## Department of Education

REGION VII - CENTRAL VISAYAS

## Schools Division of Negros Oriental

## **ITINERARY OF TRAVEL:**

## For the month of Nov. 1-30, 2023

#### **OBJECTIVES:**

- 1. To conduct health talks to learners regarding oral health.
- 2. To enhance oral health education among teaching/non-teaching personnel in schools.
- 3. Tele/Online/Face-to-Face Dental Consultation to learners.
- 4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching personnel.
- 5. Dental treatment to learners, teaching and non-teaching personnel.
- 6. Division office clinic Duty
- 7. SDHCP clinic duty
- 8. Monitor the implementation of dental health programs.

## SCHEDULE OF ACTIVITIES:

1 All Saints Day	16 LindyPajunarMES
2 All Souls Day	17 LindyPajunarMES
3 Work From Home	18 Saturday
4 Saturday	19 Sunday
5 Sunday	20 Division Office
6 Division Office	21 CTO
7 Amlan CES	22 CTO
8 Amlan CES	23 CTO
9 Amlan CES	24 Amlan CES
10 Amlan CES	25 Saturday
11 Saturday	26 Sunday
12 Sunday	27 Division Office
13 Division Office	28 Amlan CES
14 Amlan CES	29 Amlan CES
15 Amlan CFS	30 Amlan CES

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

Nicanor F. Villarosa Jr.

Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD

Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D. SGOD, Chief Education Supervisor

AND MALES

APPROVED:

NERI C. OJASTRO EdD, CESE Schools Division Superintendent

Schools Division of Negros Oriental 1117 2023













Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City



## ANNEX A



# Republic of the Philippines Department of Education

# Control No. 9 4 7 RECORD SECTION

# TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

**REGION:** VII- Central Visayas

Schools Division of Negros Oriental

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ALEXANDRIA N. RUPERTO, RN	
Position/Designation	NURSE II	
Permanent Station	Division Office	
Purpose of Travel	To render health services to teaching & non-teaching personnel.  To conduct physical assessment to learners.  To conduct ARH lecture to Secondary Students.	
Host of Activity	Division Office	
Period Covered (Inclusive of	November 8,2023 - Matauta CHS	
Travel Time)	November 10, 2023 – Jimala	lud NHS -5HS
Venue/Destination	Jimalalud I District and Tayasan 2 District	
Fund Source	Division MOOE	
ALEXANDRIAN.  Name and Signature of Re		November 6, 2023 Date
official travel and that alternatives	to travel are insufficient for purpos	all the minimum conditions for authorize ses stated herein.
the m	ul	T.T.
Chief Education Supervisor, SGOD		n 7 2023
Name and Signature of Rec		Date
Approved:		ud-lany.
NERI C. O. ASTRO	EdD, CESE	11/7/2025
Schools Division Superintendent		Date