



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division OF Negros Oriental

DEPED NEGROS ORIENTAL
PLEASE FOR
 NO. 023-3168
 DATE: 9 NOV 2023
 BY: G
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Region: VII
BUREAU/DIVISION/SCHOOL: DepEd Negros Oriental

CONTROL NO.

942

Date of Filing	November 8, 2023
NAME	DR. JOELYZA M. ARCILLA-OIC-ASDS
Permanent Station	SDO Division Office
Purpose of Travel (must be supported by attachments)	To attend the National Teachers and Employees Cooperative Bank (NTECB) seminar.
Host of Activity	Region 7
Inclusive Dates (Inclusive of Travel Time)	November 9-10, 2023
Destination	Executive Function Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
Fund Source (Pap Code/...)	Transportation/per diem and other incidental expenses incurred shall be charged to DepEd MOOE other local funds.

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JOELYZA M. ARCILLA EdD, CESE

Name and Signature of Requesting Employee

11/8/2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

 Name and Signature of Recommending Authority

 Date

APPROVED

NERI C. OJASTRO EdD, CESE

Schools Division Superintendent

11/8/23

Date



Address: Kagawanan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

Ed TAYO SDO Negros Oriental

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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

MEMORANDUM

TO : Schools Division Superintendents & OICs
Assistant Schools Division Superintendents & OICs

SUBJECT : FINANCIAL LITERACY AND LAUNCHING OF
PREFERRED SHARES OFFERING

DATE : November 7, 2023

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In view of the Memorandum issued dated October 23, 2023 relative to the conduct of the National Teachers and Employees Cooperative Bank (NTECB) through its Chairman of the Board of Directors Dr. Leonilo B. Oliva on Financial Literacy Seminar on November 9-10, 2023 as the Executive Function Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City, please be informed that your attendance to the same is on OFFICIAL BUSINESS, subject to the the existing Office rules and regulations.

SALUSTIANO T. JIMENEZ, JR., Ed.D., CES V
Director IV, Regional Director



Dofia M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700

DepEd Tayo Region region7.deped.gov.ph