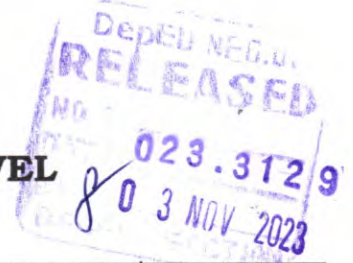




Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	JOSEPH R. GEMINA
Position/ Designation	PDO II
Permanent Station	DepEd NegOr SGOD
Purpose of Travel (must be supported by attachments)	To attend the 2023 DRRM Year-End Evaluation and Planning Workshop
Host of Activity	DepEd RO7
Inclusive Dates	November 9 – 11, 2023
Destination	DepEd Ecotech, Sudlon, Lahug, Cebu City
Fund Source	Regional DPRP/Division MOOE/DRRM Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

For:

JOSEPH R. GEMINA

October 27, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

For:

RACHEL B. PICARDAL

October 27, 2023

Name and Signature of Approving Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESE

11/2/23

Name and Signature of Approving Authority

Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

27 OCT 2023

REGIONAL MEMORANDUM

No. 814, s. 2023

2023 REGIONAL DRRM YEAR-END EVALUATION AND PLANNING WORKSHOP

To: Schools Division Superintendents
Region and Division DRRM Coordinators
All Others Concerned

1. This Office would like to conduct 2023 Regional DRRM Year-End Evaluation and Planning Workshop on November 9-11, 2023 at DepEd Ecotech, Sudlon, Lahug, Cebu City with the following objectives:

- Evaluate the accomplishments and progress made in disaster risk reduction and management (DRRM) activities over the past months to understand the impact and initiatives.
- Identify the challenges, gaps and issues encountered in DRRM and CCAM implementation to determine areas requiring improvement or intervention.
- Facilitate the sharing of successful DRRM practices and lessons learned among different divisions and schools to promote knowledge exchange.
- Determine the priority areas and initiatives for the upcoming year, considering evolving risks and vulnerabilities.
- Allocate resources efficiently and effectively to address identified DRRM priorities and needs.

2. Participants on this activity are the following:

OFFICE/DIVISION	NAME	POSITION/DESIGNATION
RO	Ranilo L. Edar	Regional DRRM Coordinator
	Rene Santillan	Draftsman
Bais City	Franco Derequito	DRRM Designate
Bayawan City	Samuel Masayon	Division DRRM Coordinator
Bogo City	Francisco Gaon Jr.	Division DRRM Coordinator
Bohol	Phillip Marcelo Vigonte	Division DRRM Coordinator
Canlaon City	Juanito C. Cuizon	DRRM Designate
Carcar City	Randy Watin	Division DRRM Coordinator
Cebu	Engr. Ester Roldan	Division DRRM Coordinator
Cebu City	Ericson Maglasang	Division DRRM Coordinator
City of Naga	Vincent Padron	Division DRRM Coordinator
Danao City	Christopher L. Besin	Division DRRM Coordinator
Dumaguete City	Sean Adrian Guardiano	Division DRRM Coordinator



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700

DepEd Tayo Region VII

region7.deped.gov.ph

Guihulngan City	Kristine Gallardo	Division DRRM Coordinator
Lapu-lapu City	Ma. Elena D. Berame	Division DRRM Coordinator
Mandaue City	Amiel D. Yngayo	Division DRRM Coordinator
Negros Oriental	Joseph Gemina	Division DRRM Coordinator
Siquijor	Leilani E. Jansalin	Division DRRM Coordinator
Tagbilaran City	Engr. Junicel Mancha	Division DRRM Coordinator
Talisay City	Giovanni Almendras	Division DRRM Coordinator
Tanjay City	Armando B. Andicoy	Division DRRM Coordinator
Toledo City	Anna Liza E. Sardovia	Division DRRM Coordinator

3. The participants' first meal will be served starts at breakfast on November 9, 2023. Checkout is scheduled on November 10, 2023 (12:00 NN) for attendees residing in Mainland Cebu. Participants from Negros Oriental, Siquijor and Bohol Island they may check out on November 11, 2023 after breakfast. They are also entitled compensatory time off (CTO) during their travel from the venue to their respective station or residences. The activity will conclude at 5:00 PM on November 10, 2023 5:00 PM. Participants who need to leave before the activity's end must provide a written justification signed by their respective Superintendent.

4. The attendees are also required to bring the following:

- a) Laptop and accessories
- b) Utilization of DRRM downloaded funds
- c) DRRM and CCAM Initiatives
- d) Bottlenecks, Logs, Issues and concerns (BLICs)
- e) Good practices
- f) Monitoring and Evaluation Plan
- g) Implementation Plan
- h) List of proposed twin Divisions

5. Transportation from respective station to the venue and vice versa, per diem and other related expenses of the participants shall be charged to MOOE, DRRM or any locally available funds, while food and accommodation shall be charged to Regional DPRP funds, subject to the usual accounting and auditing rules and regulations.

6. For questions and clarifications you may contact Mr. Ranilo L. Edar through his mobile phone at 09171566073.

7. Immediate and wide dissemination of this Memorandum to all concerned.


SALUSTIANO T. JIMENEZ JD, EDD, CESO V
 Director IV 
 Regional Director