



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



REGION: Region VII – Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd – Schools Division of Negros Oriental

Name	ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	DepEd Electrical Engineer
Permanent Station	DepEd, Schools Division of Negros Oriental (Div. Office)
Purpose of Travel (must be supported by attachments)	Punchlisting Inspection of 4 Classroom School Building – Last Mile School Program
Host of Activity	SGOD (Education Facilities Section)
Inclusive Dates	November 3, 2023
Destination	Antulang ES, Siaton
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

for

ENGR. PHILIP C. TUBOG
Div. Engr. III

Name and Signature of Requesting Employee

OCT 27 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
SGOD Chief

Name and Signature of Recommending Authority

OCT 27 2023

Date

APPROVED

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

Name and Signature of Approving Authority

OCT 31 2023

Date