

ANNEX A

No.: 914



Republic of the Philippines  
Department of Education  
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>JOY EMILY A. TANIO</b>
<b>Position/Designation</b>	EPS II-ALS
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	School Monitoring/ ALS CLC Monitoring
<b>Host of Activity</b>	DepEd NegOr
<b>Inclusive Dates</b>	October 26, 2023 -Dauin District and NOHS October 27, 2023- Bindoy Districts and Tayasan Districts
<b>Destination</b>	Dauin District, NOHS, Bindoy Districts and Tayasan Districts
<b>Fund Source</b>	ALS PSF/DIVISION MOOE/LOCAL FUNDS

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

  
**JOY EMILY A. TANIO**

EPS II- ALS

Name and Signature of Requesting Employee

**10/25/2023**

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**NILITA L. RAGAY EdD**

OIC ASDS - CID Chief

Name and Signature of Recommending Authority

**10/25/2023**

Date

**APPROVED**

  
**NERI C. OJASTRO EdD, CESE**

Schools Division Superintendent

Name and Signature of Approving Authority

Date