

ANNEX A

No.: 903



Republic of the Philippine
Department of Education

RELEASED
NO.: 023.3065
DATE: 24 OCT 2023
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	DR. DONRE B. MIRA – Education Program Supervisor DR. DAN P. ALAR – Education Program Supervisor MS. KATHERINE Y. SEDILLO – Education Program Supervisor
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To Monitor the Conduct of the First Quarter Examination
Host of Activity	Curriculum Implementation Division
Inclusive Dates	October 25 - 27, 2023
Destination	La Libertad 1&2 Districts San Jose Santa Catalina 1, 2, 3 & 4 Districts
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

DAN P. ALAR

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY, EdD

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESE

Name and Signature of Approving Authority

10/27/23

Date