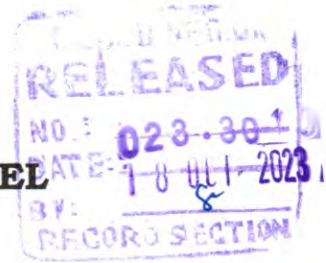
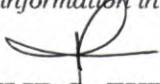
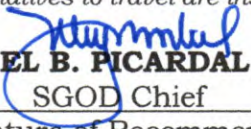
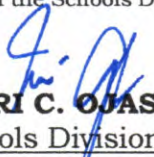




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	ENGR. PHILIP C. TUBOG ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO MR. DESIDERIO T. QUITOY, JR.	
<b>Position/ Designation</b>	Division Engineer III Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) ADA I - Electrician	
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental	
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct punchlisting inspection on the 4 CL Last Mile School Building at Antulang ES, Siaton	
<b>Host of Activity</b>	SGOD (EFS)	
<b>Inclusive Dates</b>	November 3, 2023	
<b>Destination</b>	Antulang ES, Siaton	
<b>Fund Source</b>	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 <b>PHILIP C. TUBOG</b>		10/18/2023
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 <b>RACHEL B. PICARDAL EdD</b> SGOD Chief		OCT 18 2023
Name and Signature of Recommending Authority		Date
<b>APPROVED</b>		
By the Authority of the Schools Division Superintendent:		
 <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent		10/18/23
Name and Signature of Approving Authority		Date



**D.L. CERVANTES**  
CONSTRUCTION CORPORATION

Gen. Malvar St., Brgy. Tubigan, Biñan City, Laguna  
Tel : 02 710 7689 | 02 710 7691  
Mobile: 09178900726 | 0922 886 5458  
info@dlcc.builders | www.dlcc.builders



**DRAGON CONSTRUCTION**

SATELLITE OFFICE 2634 ROCKEFELLER ST.  
BARANGAY SAN ISIDRO, MAKATI CITY

DATE : October 12, 2023

TO : **ENGR. PHILIP C. TUBOG**  
Division Engineer

SUBJECT : **REQUEST FOR PUNCH LIST**



Proposed Construction of One (1) Unit One (1) Storey - Four (4) Classrooms School Building (with common toilet) with Provision of Rainwater Collector, School Furniture, Solar PV Energy System and Water System at Antulang Elementary School, Siaton, Negros Oriental

**Dear Sir,**

In relation to the abovementioned project in the construction of **ANTULANG ELEMENTARY SCHOOL 4CL**, we hereby request your presence on **October 13, 2023** to conduct a punch list to address items that need to be fixed before the final walkthrough/inspection.

Your favorable response on this will be highly appreciated to comply with our commitment to DEPED.

Thank you very much and more power!

Sincerely,



**ARTHUR DM DE GUZMAN**  
Project Manager  
818 Dragon Construction