



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

Name	KARINA LOUISE B. DE LA CRUZ , Medical Officer III KATHLEEN JOY JUNTILLA , Nurse II MARIANNE MAE RAGAS , Nurse II ELIZABETH QUIRIT , Nurse II
Permanent Station	Division Office
Purpose of Travel	Follow up meeting for the upcoming activity (Vision Screening of Grade 6 Learners at Sibulan Districts in partnership with Lions Club International)
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	October 17, 2023
Venue/Destination	Sibulan Central Elementary School (Sibulan 1 District)
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


KARINA LOUISE B. DE LA CRUZ

October 16, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD

10/16/2023

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

10/17/23

Name and Signature of Approving Authority

Date

