

ANNEX A



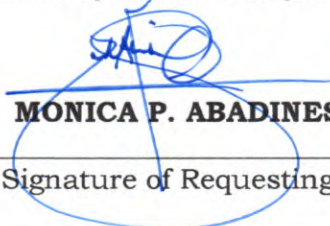

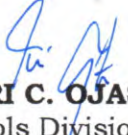
No.: 877



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO: 023-2961  
DATE: 10/11/2023  
BY RECORDS SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ENGR. MONICA P. ABADINES</b> <b>ENGR. WENDY L. BALDAZANO</b>	
<b>Position/ Designation</b>	Technical Assistant IV (Engineer III)	
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental	
<b>Purpose of Travel</b> (must be supported by attachments)	To conduct ocular site inspection of recipient school for Multi-purpose Building (Covered Court/ Evacuation Center)	
<b>Host of Activity</b>	SGOD (EFS)	
<b>Inclusive Dates</b>	October 23, 2023 <i>*Note: will depart @ 10:00 Am</i>	
<b>Destination</b>	Numnum ES, Tayasan	
<b>Fund Source</b>	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 <b>MONICA P. ABADINES</b> Name and Signature of Requesting Employee		October 16, 2023 Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 <b>RACHEL B. PICARDAL EdD</b> SGOD Chief Name and Signature of Recommending Authority		10/16/23 Date
<b>APPROVED</b>		
 <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Name and Signature of Approving Authority		10/16/23 Date