



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ARNEL A. NAMIAS
Position/Designation	ADA - I
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To deliver Learning Materials and TVL Equipment
Host of Activity	Admin - Supply
Period Covered (Inclusive of Travel Time)	October 12-13, 2023
Venue/Destination	2nd Congressional District
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ARNEL A. NAMIAS

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RUBY JEAN ESTRELLITA M. BIDAURE

Name and Signature of Recommending Authority

Date

APPROVED

By the Authority of the Schools Division Superintendent


MARCELO K. PALISPIS EdD, JD

OIC - Assistant Schools Division Superintendent

Office - In - Charge

Date

RELEASED
NO: 023-294
DATE: 21 OCT 2023
SECTION