

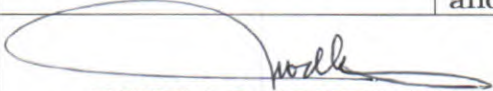


Republic of the Philippine  
Department of Education

**RELEASED**  
NO.:  
DATE: 023-2947  
BY: 2 OCT 2023  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ROSELA R. ABIERA</b> , DEPS – LR Manager
<b>Position/Designation</b>	<b>MARICEL S. RASID</b> , Librarian II <b>ELMAR L. CABRERA</b> , PDO II
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To install OPAC and Onsite Validation of the Division-Wide Search for the Most Functional School Library and Outstanding School Library Coordinator
<b>Host of Activity</b>	SDO Negros Oriental
<b>Inclusive Dates</b>	October 21, 2023 Note: Attendance on Saturday shall entitle all the participants to Compensatory Time Off (CTO) for Non-teaching personnel and Service Credits for Teaching personnel.
<b>Destination</b>	NOHS, Jantianon NHS, and Tandayag ES
<b>Fund Source</b>	Transportation and other incidental expenses shall be charged against Division Local/MOOE or other sources of funds subject to the usual accounting and auditing rules and regulations.

  
**ROSELA R. ABIERA**, DEPS – LR Manager  
Name and Signature of Requesting Employee

October 10, 2023  
Date

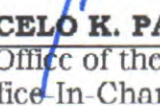
*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for the purpose stated herein.*

  
**NILITA L. RAGAY Ed D**  
Name and Signature of Recommending Authority

\_\_\_\_\_  
Date

**APPROVED**

By the Authority of the Schools Division Superintendent:

  
**MARCELO K. PALISPIS EdD, JD**  
OIC-Office of the ASDS  
Office-In-Charge  
Name and Signature of Approving Authority

10/11/23  
Date