



Republic of the Philippine  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Jenith Corpis Cabajon</b>
<b>Position/Designation</b>	<b>Principal 1/ Division Coordinator</b>
<b>Permanent Station</b>	<b>DepEd-Negros Oriental</b>
<b>Purpose of Travel</b> (must be supported by attachments)	<b>To attend the Last Committee Meeting Re: Buglasan Festival</b>
<b>Host of Activity</b>	<b>Negros Oriental Provincial Tourism Board</b>
<b>Inclusive Dates</b>	<b>October 10, 2023</b>
<b>Destination</b>	<b>Bethel Guest House, Dumaguete City</b>
<b>Fund Source</b>	<b>Division MOOE</b>
<p><i>I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.</i></p> <p style="text-align: center;"><b>JENITH CORPIS CABAJON</b> <span style="float: right;">October 10, 2023</span></p> <p style="text-align: center;">_____ Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;"><b>NILITA L. RAGAY, EdD</b> <span style="float: right;">October 10, 2023</span></p> <p style="text-align: center;">_____ Name and Signature of Recommending Authority <span style="float: right;">Date</span></p>	
<p><b>APPROVED</b></p> <p>By the Authority of the Schools Division Superintendent:</p> <p style="text-align: center;"><b>MARCELO K. PALISPIS, EdD, JD</b> <span style="float: right;">October 10, 2023</span></p> <p style="text-align: center;">DIE- ASSISTANT Schools Division Superintendent _____ Office In-Charge <span style="float: right;">Date</span></p>	



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Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>FRANCIS C. AUSTERO</b>	
<b>Position/Designation</b>	<b>EPS-II/ ALS</b>	
<b>Permanent Station</b>	<b>DepEd-Negros Oriental</b>	
<b>Purpose of Travel</b> (must be supported by attachments)	<b>To attend the Last Committee Meeting Re: Buglasan Festival</b>	
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<b>Fund Source</b>	<b>Division MOOE</b>	
<p>I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.</p> <p style="text-align: center;"><b>FRANCIS C. AUSTERO</b></p> <p style="text-align: right;">October 10, 2023</p> <p>_____ Name and Signature of Requesting Employee</p> <p style="text-align: right;">_____ Date</p>		
<p>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"><b>NILITA L. RAGAY, EdD</b></p> <p style="text-align: right;">October 10, 2023</p> <p>_____ Name and Signature of Recommending Authority</p> <p style="text-align: right;">_____ Date</p>		
<p><b>APPROVED</b></p> <p>By the Authority of the Schools Division Superintendent:</p> <p style="text-align: center;"><b>MARCELO K. PALISPIS, EdD, JD</b></p> <p style="text-align: center;">Dk-ASDC Office In-Charge</p> <p style="text-align: right;">October 10, 2023</p> <p style="text-align: right;">_____ Date</p>		



Republic of the Philippines  
Province of Negros Oriental  
**NEGROS ORIENTAL PROVINCIAL TOURISM BOARD**  
Dumaguete City 6200

October 9, 2023

**NERI C. OJASTRO EdD, CESO V**  
Schools Division Superintendent  
Province of Negros Oriental

ATTN: **MRS. JENITH CABAJON**  
**MR. FRANCUS AUSTERO**  
**MR. BRYAN BUSCATO**  
**MR. DIMO TIGARONITA**

Dear **Dr. Ojastro**:

As the Buglasan Festival on **October 14-22, 2023**, approaches, we extend an invitation for you to join the **last committee meeting** on **Tuesday, October 10, 2023**, at **10:00 AM**. The meeting will take place at **Bethel Guest House**.

The primary agenda of this meeting will revolve around the Buglasan Festival 2023 preparations and other important details related to the said event.

Thank you and we anticipate your favorable response on this matter.

Sincerely,

**GLYNDA T. DESCUATAN**  
Festival Director, Buglasan Festival 2023  
Vice Chairperson, Negros Oriental Tourism Council (NOTC)  
Contact Number: 0926 758 7404