

ANNEX A



No.: 242

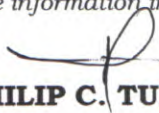
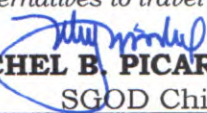
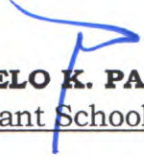


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Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ENGR. PHILIP C. TUBOG	
Position/ Designation	Division Engineer III	
Permanent Station	DepEd, Schools Division of Negros Oriental	
Purpose of Travel (must be supported by attachments)	Conduct ocular inspection on the proposed document disposal pit at Mayaposi CHS, Mabinay	
Host of Activity	SGOD (EFS)	
Inclusive Dates	October 12, 2023	
Destination	Mayaposi CHS, Mabinay	
Fund Source	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
<p style="text-align: center;"> PHILIP C. TUBOG</p>		<p>10/11/2023</p>
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
<p style="text-align: center;"> RACHEL B. PICARDAL EdD SGOD Chief</p>		<p>10/11/23</p>
Name and Signature of Recommending Authority		Date
APPROVED		
By the Authority of the Schools Division Superintendent:		
<p style="text-align: center;"> MARCELO K. PALISPIS EdD, JD OIC - Assistant Schools Division Superintendent</p>		<p>10/11/23</p>
Office-In-Charge Name and Signature of Approving Authority		Date