



Republic of the Philippine
Department of Education

RELEASED
NO.: 023-290
DATE: 09 OCT 2023
BY: C
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Francis C. Austero
Position/Designation	EPS- II ALS
Permanent Station	DepEd-Negros Oriental
Purpose of Travel (must be supported by attachments)	To disseminate Guidelines for the School Band Competition relative to Civic-Military Parade
Host of Activity	Negros Oriental Division
Inclusive Dates	October 9, 2023
Destination	Dumagute City, Bacong, Valencia and Sibulan
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

FRANCIS C. AUSTERO

October 9, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY, EdD

October 9, 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESE

October 9, 2023

Schools Division Superintendent

Date