



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	JANET GADDI
Position/ Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services and PFA to learners
Host of Activity	DepEd Negros Oriental
Inclusive Dates	October 4, 2023 Masaplod ES
Destination	Dauin District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
JANET GADDI Oct. 2, 2023
 Name and Signature of Requesting Employee Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
RACHEL B. PICARDAL, EdD 10/3/2023
 Chief, Education Supervisor, SGOD Date
 Name and Signature of Recommending Authority

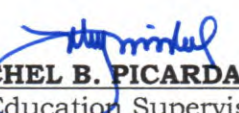
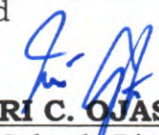
APPROVED
[Signature]
NERI C. OJASTRO EdD, CESE 10/3/23
 Schools Division Superintendent Date



Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ESAN VAL T. CABRERA, ALEXANDRIA RUPERTO
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
Host of Activity	Division Office
Inclusive Dates	October 6, 2023-Tayasan District II
Destination	Tayasan District II
Fund Source	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p align="center"> <u>ESAN VAL T. CABRERA, RN</u> Name and Signature of Requesting Employee </p> <p align="right"> <u>October 2, 2023</u> Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p align="center">  RACHEL B. PICARDAL EdD ✓ Chief, Education Supervisor SGOD </p> <p align="center"> Name and Signature of Recommending Authority </p> <p align="right"> <u>OCT 02 2023</u> Date </p>	
<p>Approved</p> <p align="center">  NERI C. OJASTRO, EdD, CESE Schools Division Superintendent </p> <p align="center"> Name and Signature of Approving Authority </p> <p align="right"> <u>10/2/23</u> Date </p>	



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ESAN VAL T. CABRERA, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
Host of Activity	Division Office
Inclusive Dates	October 4, 2023-Jimalalud District II
Destination	Jimalalud District II
Fund Source	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"><i>[Signature]</i></p> <p>ESAN VAL T. CABRERA, RN October 2, 2023 Name and Signature of Requesting Employee Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"><i>[Signature]</i></p> <p>RACHEL B. PICARDAL EdD ✓ OCT 02 2023 Chief, Education Supervisor SGOD Date Name and Signature of Recommending Authority</p>	
<p>Approved</p> <p style="text-align: center;"><i>[Signature]</i></p> <p>NERI C. OJASTRO, EdD, CESE 10/2/23 Schools Division Superintendent Date Name and Signature of Approving Authority</p>	



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ROSALIE A. ENARDECIDO, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Conduct PFA to select learners of Masaplod ES Render health services to school learners, teaching and non-teaching personnel;
Host of Activity	Division Office
Inclusive Dates	October 4, 2023 – Masaplod ES October 5, 2023 – Ayungon Science High School
Destination	Dauin District; Ayungong 1 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct

ROSALIE A. ENARDECIDO, RN

September 29, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD

Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

10/3/2023
Date

APPROVED

NERI C. OJASTRO, EdD, CESE

Schools Division Superintendent

Name and Signature of Approving Authority

10/3/23
Date

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of OCTOBER 2023

OBJECTIVES:

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:


Note: (This schedule is subject to change when deemed necessary.)

2 - Division Office	16 - Ayungon Dist. 2	30 - Holiday
3 - Comunita Center	17 - CML - na HS	31 - Ayungon Dist. 1
4 - Masapit ES - Darin	18 - ASHS	
5 - ASHS	19 - Ayungon Dist. 1	
6 - Division Office	20 - Holiday	
9 - Ayungon CES	23 - ANHS	
10 - Comunita Center	24 - ANHS	
11 - Comunita Center	25 - Tambu HS	
12 - Division Office	26 - Tambu HS	
13 - Division Office	27 - Division Office	

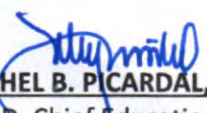
Submitted by:

^{Public Health}
ROSALIE A. ENARDECIDA,
Nurse II

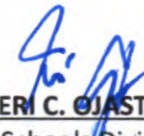
Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DEANNE BETH QUIRIT MANABAN, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to school learners, teaching and non-teaching personnel; Conduct monitoring of OKD programs of school; SBFP Orientation;
Host of Activity	Division Office
Inclusive Dates	Oct. 3, 2023 – Convention Center Oct. 4, 2023 – Masaplod ES / ANTONIO ALEJANDRO HIGH SCHOOL Oct. 5, 2023 – Valencia SDHCP Clinic Oct. 6, 2023 – Bong-ao ES
Destination	Dauin District and Valencia District
Fund Source	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct</i></p> <p><u>DEANNE BETH QUIRIT MANABAN, RN</u> <u>September 29, 2023</u> Name and Signature of Requesting Employee Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>RACHEL B. PICARDAL, EdD</u> <u>10/3/2023</u> Chief, Education Supervisor, SGOD Date Name and Signature of Recommending Authority</p>	
<p>APPROVED</p> <p><u>NERI C. OJASTRO, EdD, CESE</u> <u>10/1/23</u> Schools Division Superintendent Date Name and Signature of Approving Authority</p>	

NERI C. OJASTRO, EdD CESE
Schools Division Superintendent

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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of OCTOBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and non-teaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

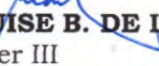
1 Sunday	13 Puhagan ES	25 Palinpinon ES
2 Division Office	14 Saturday	26 Pulangbato JHS
3 Convention Center	15 Sunday	27 Pulangbato JHS
4 Masaplod ES/ ANTONIO ASORNO	16 Division Office	28 Saturday
5 Valencia SDHCP Clinic	17 Balugo ES	29 Sunday
6 Bong-ao ES	18 Balugo ES	30 Holiday
7 Saturday	19 Bongbong ES	31. Division Office
8 Sunday	20 Holiday	
9 Division Office	21 Saturday	
10 Convention Center	22 Sunday	
11 Convention Center	23 Division Office	
12 Division Office	24 Palinpinon ES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:


DEANNE BETH QUIRIT MANBAN, RN
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, EdD CESE
Schools Division Superintendent

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ANNEX A



Control No. 833

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MARK ANTHONY A. PAJUELAS, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render health services to teaching and non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	OCTOBER 9, 2023 - STA. CATALINA CES OCTOBER 10, 2023- CONVENTION CENTER OCTOBER 11, 2023- COVENTION CENTER
Venue/Destination	STA. CATALINA District 3
Fund Source	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARK ANTHONY A. PAJUELAS, RN
Name and Signature of Requesting Employee

September 29, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Name and Signature of Recommending Authority

10/3/2023
Date

Approved by:
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

10/3/23
Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of October 2023

OBJECTIVES:

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

- | | | |
|------------------------|-----------------------------------|------------------------|
| 1 - Sunday | 13 - Division office | 24 - Felipe Tayko MENS |
| 2 - Forced leave | 14 - Saturday | 25 - Nagbalaye HS |
| 3 - Forced leave | 15 - Sunday | 26 - Nagbalaye HS |
| 4 - Forced leave | 16 - Sta. Science ES | 27 - Division Office |
| 5 - CTD | 17 - Sta. Science ES | 28 - Saturday |
| 6 - CTD | 18 - OBAT ES | 29 - Sunday |
| 7 - Saturday | 19 - San Francisco ES | 30 - HOLIDAY |
| 8 - Sunday | 20 - HOLIDAY | 31 - Sta. Catalina CES |
| 9 - Sta. Catalina CES | 21 - Saturday | |
| 10 - Convention Center | 22 - Sunday | |
| 11 - Convention center | 23 - Felipe Tayko Memorial School | |
| 12 - Division office | | |

Submitted by:

MARIE ANTHONY A. RAMOS
 Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED:

NERIC C. GIASTRO EdD, CESE
 Schools Division Superintendent



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	ELIZABETH S. QUIRIT, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to school learners, teaching and non-teaching personnel;
Host of Activity	Division Office
Inclusive Dates	Oct. 3, 2023 – Convention Center (SBFP- Orientation) Oct. 4, 2023 – Sibulan Central School Oct. 5, 2023 – Maslong Elementary School Oct. 10-11, 2023 – Convention Center (SBFP – Orientation) Oct. 12, 2023 – Sibulan Central School Oct. 16 - 17, 2023 – San Antonio Elementary School Oct. 23-25, 2023 – Sibulan Central School October 26, 2023 – Sibulan Central School
Destination	Sibulan 1 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct

ELIZABETH S. QUIRIT, RN

September 29, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD

Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

10/3/2023

Date

APPROVED

NERI C. OJASTRO, EdD, CESE

Schools Division Superintendent

Name and Signature of Approving Authority

10/2/23

Date

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of October 2023

OBJECTIVES:

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

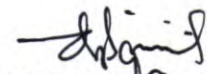
SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)


October, 2023

- Oct. 2 - DIVISION OFFICE
3 - Convention Center
4 - Sibulan Central School
5 - Maslog Elem. School
6 - DIVISION OFFICE
9 - DIVISION OFFICE
10-11 - Convention Center
12 - Sibulan Central School
13 - DIVISION OFFICE
16-17 - San Antonio Elem. School
18-19 - CTO
20 - HOLIDAY
23-25 - Sibulan Central School
26 - Sibulan Central School
27 - DIVISION OFFICE
30-31 - DIVISION OFFICE

Submitted by:


ELIZABETH S. QUIRIT
Nurse II


Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:


NERI C. DIASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental
10/27/23





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DR. ELYNN MIRA DR. JOHN PAUL MIRA
Position/ Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render dental services to school learners, teaching and non-teaching staff
Host of Activity	Division Office
Inclusive Dates	Oct. 2-5, 2023 – Martilo ES (La Libertad 2) Oct. 9-11, 2023 – San Jose Es (La Libertad 1) Oct. 12, 16, 2023 – La Libertad NPS (La Libertad 1) Oct. 17-18, 2023 – Pisong ES (La Libertad 2) Oct. 19, 2023 – La libertad CS (La Libertad 1) Oct. 23-26, 2023 – La Libertad CS (La Libertad 1) Oct. 31, 2023 – La Libertad CS (La Libertad 1)
Destination	La Libertad 1 and 2 Districts
Fund Source	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct</p> <p><i>Elynn Mira</i> <i>John Paul Mira</i></p> <p>DR. ELYNN MIRA and DR. JOHN PAUL MIRA September 29, 2023 Name and Signature of Requesting Employee Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p><i>Rachel B. Picardal</i></p> <p>RACHEL B. PICARDAL, EdD 10/3/2023 Chief, Education Supervisor, SGOD Date Name and Signature of Recommending Authority</p>	
<p>APPROVED</p> <p><i>Neri C. Ojastro</i></p> <p>NERI C. OJASTRO, EdD, CESE 10/2/23 Schools Division Superintendent Date Name and Signature of Approving Authority</p>	

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of October 2023

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division Office Clinic Duty.
7. SDHCP Clinic Duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

Oct. 2, 2023 – Martilo ES	Oct. 17, 2023 – Pisong ES
Oct. 3, 2023 – Martilo ES	Oct. 18, 2023 – Pisong ES
Oct. 4, 2023 – Martilo ES	Oct. 19, 2023 – La libertad CS
Oct. 5, 2023 – Martilo ES	Oct. 23, 2023 – La Libertad CS
Oct. 9, 2023 – San Jose Es	Oct. 24, 2023 – La Libertad CS
Oct. 10, 2023 – San Jose Es	Oct. 25, 2023 – La Libertad CS
Oct. 11, 2023 – San Jose Es	Oct. 26, 2023 – La Libertad CS
Oct. 12, 2023 – La Libertad NPS	Oct. 31, 2023 – La Libertad CS
Oct. 16, 2023 – La Libertad NPS	
Oct. 17, 2023 – Pisong ES	

Submitted by:



ELYNN C. MIRA, DMD
DENTIST II


Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

10/27/23

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of October 2023

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
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5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division Office Clinic Duty.
7. SDHCP Clinic Duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

Oct. 2, 2023 – Martilo ES

Oct. 3, 2023 – Martilo ES

Oct. 4, 2023 – Martilo ES

Oct. 5, 2023 – Martilo ES

Oct. 9, 2023 – San Jose Es

Oct. 10, 2023 – San Jose Es

Oct. 11, 2023 – San Jose Es

Oct. 12, 2023 – La Libertad NPS

Oct. 16, 2023 – La Libertad NPS

Oct. 17, 2023 – Pisong ES

Oct. 17, 2023 – Pisong ES

Oct. 18, 2023 – Pisong ES

Oct. 19, 2023 – La libertad CS

Oct. 23, 2023 – La Libertad CS

Oct. 24, 2023 – La Libertad CS

Oct. 25, 2023 – La Libertad CS

Oct. 26, 2023 – La Libertad CS

Oct. 31, 2023 – La Libertad CS

Submitted by:



JOHN PAUL C. MIRA, DMD
DENTIST II

Concurred:


DR. KARINA LOUISE DE LA CRUZ

Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.

SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESE

Schools Division Superintendent
Schools Division of Negros Oriental

10/27/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros_oriental@dened.gov.ph