



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>JERRY M. CAMPOY</b>	
<b>Position/ Designation</b>	Dental Aide	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To assist the dentist in conducting dental consultation and treatment to learners, teaching and non-teaching personnel.	
<b>Host of Activity</b>	Division Office	
<b>Inclusive Dates</b>	Oct. 2 – Valencia District Oct. 3 – Vicente Villa MES Oct. 5 – Vicente Villa MES Oct. 6 – Vicente Villa MES Oct. 9 – Valencia District Oct. 10 – Valencia District Oct. 12 – Sra. Ascion ES Oct. 13 – Sra. Ascion ES Oct. 16 – Valencia District	Oct 17 – Balili ES Oct 19 – Balili ES Oct 23 – Valencia District Oct 24 – Valencia District Oct 26 – San Jose District Oct 26 – San Jose District Oct 31 – San Jose District
<b>Destination</b>	Valencia and San Jose District	
<b>Fund Source</b>	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**JERRY M. CAMPOY**

Name and Signature of Requesting Employee

October 2, 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL EdD**

Chief, Education Supervisor SGOD

Name and Signature of Recommending Authority

OCT 02 2023

Date

Approved

**NERI C. OJASTRO, EdD, CESE**

Schools Division Superintendent

Name and Signature of Approving Authority

10/2/23

Date





Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month of OCTOBER, 2023

**OBJECTIVES:**

1. To assist the dentist in conducting health talks to learners regarding oral health.
2. To assist the dentist in enhancing oral health education among teaching/non-teaching personnel.
3. To assist the dentist during Dental Consultation to learners, teaching/non-teaching personnel.
4. To assist the dentist during Dental treatment to learners, teaching/non-teaching personnel.
5. Division office Clinic Duty.
6. SDHCP clinic duty.
7. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

OCTOBER, 2023

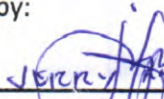
- 2 - VALENCIA DISTRICT
- 3 - VICENTE VILLA
- 4 - DIVISION OFFICE
- 5 - VICENTE VILLA
- 6 - VICENTE VILLA

- 9 - VALENCIA DISTRICT
- 10 - VALENCIA DISTRICT
- 11 - DIVISION OFFICE
- 12 - SAN ASCION ES
- 13 - SAN ASCION ES


- 16 - VALENCIA DISTRICT
- 17 - DALILI ES
- 18 - DIVISION OFFICE
- 19 - DALILI ES
- 20 - BUGLASAN
- 23 - VALENCIA DISTRICT
- 24 - VALENCIA DISTRICT
- 25 - DIVISION OFFICE
- 26 - SAN JOSE DISTRICT
- 27 - SAN JOSE DISTRICT
- 30 - HOLIDAY
- 31 - SAN JOSE DISTRICT

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

  
JERRY J. CAMPO  
 Dental Aide


Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL EdD**  
 SGOD, Chief Education Supervisor

APPROVED:

  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

10/27/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph

Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of OCTOBER 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

- |                     |                     |
|---------------------|---------------------|
| 1- SUNDAY           | 21- SATURDAY        |
| 2- Baguio City      | 22- SUNDAY          |
| 3- Baguio City      | 23- Carol An ES     |
| 4- Baguio City      | 24- Talanyog ES     |
| 5- Baguio City      | 25- Tibyawan ES     |
| 6- Baguio City      | 26- Division Office |
| 7- SATURDAY         | 27- Ayungon CES     |
| 8- SUNDAY           | 28- SATURDAY        |
| 9- Division Office  | 29- SUNDAY          |
| 10- Division Office | 30- Tayasan CES     |
| 11- Division Office | 31- Matauta ES      |
| 12- Division Office |                     |
| 13- Cambaye         |                     |
| 14- SATURDAY        |                     |
| 15- SUNDAY          |                     |
| 16- Lamigan ES      |                     |
| 17- Awa-an ES       |                     |
| 18- Tambo ES        |                     |
| 19- Division Office |                     |
| 20- HOLIDAY         |                     |

**Submitted by:**

**MARIA LOVELYN V. MANANQUIL, RN**  
Nurse II

**Concurred:**

**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

**Recommending Approval:**

**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

**APPROVED:**

**NERI C. OJASTRO, EdD, CESO V**  
Schools Division Superintendent

10/27/23





Republic of the Philippines  
Department of Education

CONTROL NO:

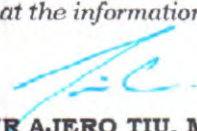

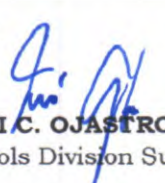
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## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

OR  
RELEASED  
NO.: 023-2821  
DATE: 02 OCT 2023  
BY: [Signature]  
RECORD SECTION

<b>Name</b>	CLINT ARTHUR A. TIU, MSN, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Clinic duty; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; Conduct health assessments to students; follow-up OK sa DepED reports.	
<b>Host of Activity</b>	Schools Division of Negros Oriental School Health Section	
<b>Period Covered</b> (Inclusive of Travel Time)	Oct. 5, 2023 Balugo HS Oct. 6, 2023 Ajong NHS Oct. 10-11, 2023 Convention Center Dgte. Oct. 13, 2023 Sibulan Science High School Oct. 17, 2023 Sibulan CES Oct. 18, 2023 Ajong NHS	Oct. 19, 2023 Maningcao NHS Oct. 24, 2023 Sibulan CES Oct. 25, 2023 BPTMNHS Oct. 26, DE AUS NHS Oct. 27, Mayaposi PCHS
<b>Venue/Destination</b>	Sibulan District 2, Sibulan CES, Balugo HS, Sibulan Science HS, Mayaposi PCHS, DE AUS NHS, BPTMNHS, Ajong NHS	
<b>Fund Source</b>	Division MOOE	
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p> <b>CLINT ARTHUR AJERO TIU, MSN, RN</b> <span style="float: right;"><b>September 29, 2023</b></span></p> <p>Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>		
<p>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</p> <p> <b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD <span style="float: right;"><b>OCT 02 2023</b></span></p> <p>Name and Signature of Recommending Authority <span style="float: right;">Date</span></p>		
<p><b>APPROVED</b></p> <p> <b>NERIC C. OJASTRO, EdD, CESE</b> Schools Division Superintendent <span style="float: right;"><b>10/3/23</b></span></p> <p>Name and Signature of Approving Authority <span style="float: right;">Date</span></p>		



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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of OCTOBER 2023

**OBJECTIVES:**

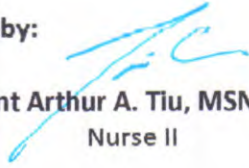
1. Do Submission of reports for COVID-19
2. Do case finding and make referrals to proper agency.
3. Do clinic treatment of common ailments found during inspection.
4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
7. Inspect assigned schools and offices for their observance of COVID-19 health protocol and their implementation of OK sa DepEd health programs.

**SCHEDULE OF ACTIVITIES:**


1 Sunday	16 Division Office
2 CTO	17 Sibulan CES
3 CTO	18 Ajong NHS
4 CTO	19 Maningcao NHS
5 Balugo HS	20 Holiday
6 Ajong NHS	21 Saturday
7 Saturday	22 Sunday
8 Sunday	23 Division Office
9 Division Office	24 Sibulan CES
10 Convention Center	25 BPTMNHS
11 Convention Center	26 DE AUS NHS
12 Division Office	27 Mayaposi PCHS
13 Sibulan Science High School	28 Saturday
14 Saturday	29 Sunday
15 Sunday	30 Holiday
	31 CTO

**Note:** (This schedule is subject to change when deemed necessary.)

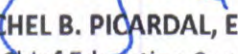
**Submitted by:**

  
Clint Arthur A. Tiu, MSN, RN  
Nurse II

**Concurred:**

  
Karina Louise B. de la Cruz, MD, RN  
Medical Officer III

**Recommending Approval:**

  
RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

**Approved:**

  
NERI C OJASTRO, EdD, CESE  
Schools Division Superintendent



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