

ANNEX A



CONTROL NO.  
820

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

DepED NEGROS ORIENTAL  
**RELEASED**  
NO: 023-2777  
DATE: 2 OCT 2023  
BY: S  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>ESTERLITO B. MAGALLANES</b>
<b>Position/Designation</b>	ADMINISTRATIVE ASSISTANT - II
<b>Permanent Station</b>	COA - DEPED DIVISION OF NEGROS ORIENTAL
<b>Purpose of Travel</b>	TO ASSIST IN THE CONDUCT OF COA ENTRANCE CONFERENCE TO DIVISION OF CANLAON CITY.
<b>Host of Activity</b>	
<b>Period Covered (Inclusive of Travel Time)</b>	<b>OCTOBER 12, 2023</b>
<b>Venue/Destination</b>	CANLAON CITY
<b>Fund Source</b>	DIVISION MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
 \_\_\_\_\_  
 ESTERLITO B. MAGALLANES  
 Administrative Assistant - II

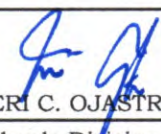
\_\_\_\_\_  
 SEPTEMBER 29, 2023  
 Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

  
 \_\_\_\_\_  
 LANI E. YURONG  
 Administrative Officer V

\_\_\_\_\_  
 Date

**APPROVED**

  
 \_\_\_\_\_  
 NERI C. OJASTRO, EDD., CESE  
 Schools Division Superintendent

\_\_\_\_\_  
 9/29/23  
 Date