

ANNEX A



Control No. 817

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARIA LOVELYN V. MANANQUIL, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To attend the Training on Food Safety Compliance Officer – Batch 2
<b>Host of Activity</b>	Central Office
<b>Period Covered</b> (Inclusive of Travel Time)	October 1-7, 2023
<b>Venue/Destination</b>	CAR(Baguio Teacher's Camp, Leonard Wood Road, Baguio City )
<b>Fund Source</b>	SBFP Fund

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct

Maria Lovelyn V. Mananquil  
**MARIA LOVELYN V. MANANQUIL RN** Sept. 27, 2023  
Name and Signature of Requesting Employee Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

Rachel B. Picardal  
**RACHEL B. PICARDAL, EdD** 9/27/2023  
Name and Signature of Recommending Authority Date

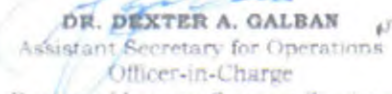
Approved by:  
Neri C. Ojastro  
**NERI C. OJASTRO EdD, CESE** 9/29/23  
Schools Division Superintendent Date  
Schools Division of Negros Oriental

Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNER SUPPORT SERVICE

Office of the Director

**ADVISORY**  
**September 18, 2023**

1. This Office hereby announces that the conduct of *Training on Food Safety Compliance Officer - Batch 2* initially scheduled on October 9-13, 2023, at Region IV-A, will be rescheduled on **October 2-6, 2023**, at **CAR (Baguio Teachers' Camp, Leonard Wood Road, Baguio City)**.
2. It is reiterated that the participants for this batch are from **Regions VI, VII, VIII, IX, X, XI, XII, CARAGA, and BARMM**, who attended the Training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP), conducted in Cebu City on August 7-11, 2023, **pending the results of the previous examinations. NO REPLACEMENT IS ALLOWED.**
3. The pre-registration link is <https://bit.ly/FSCO2> and shall be accomplished on or before September 29, 2023.
4. Necessary activities such as the conduct of remedial sessions or special examinations may be done during the week to enable the participants with invalid certificates to complete the training course. **PLEASE BRING YOUR BFS AND HACCP BOOKS FOR READY REFERENCE.**
5. Important reminders:
  - a. Participants may proceed and stay in the designated Conference Hall upon arrival at the venue. The first meal to be served is Lunch. The venue will accommodate participants for check-in on October 2, 2023, at 2:00pm onwards. Check out will be on October 6, 2023, at 12:00noon and the last meal to be served is AM snacks. Attached as Annex 1 is the Program Flow for ready reference.
  - b. It is advised that attendees shall bring their own **laptops, extension cords, and own internet data/connection.**
  - c. **The FSCO training is intensive and requires participants' concentration and focus during technical sessions/discussions.**
6. The examination results are expected to be posted approximately within 15 to 20 working days after the conduct of this activity.
7. Travel expenses of the participants (except for BARMM) shall be charged against 2023 Learner Support Program Funds to be downloaded to respective regional offices upon approval of the Undersecretary for Finance, subject to the usual auditing and accounting rules and regulations.
8. For questions and clarifications, you may contact Belinda C. Beltran, Nutritionist-Dietitian III and/or Christine Isabel B. Buenvenida, Health Education and Promotion Officer II, through (02) 8632-9935 or email at [nutritionssupport@deped.gov.ph](mailto:nutritionssupport@deped.gov.ph).

  
**DR. DEXTER A. GALBAN**  
Assistant Secretary for Operations  
Officer-in-Charge  
Bureau of Learner Support Services