



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division OF Negros Oriental

RELEASED
 NO.: 023-2745
 DATE: 28 SEP 2023
 BY: [Signature]
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Region: VII
 BUREAU/DIVISION/SCHOOL: DepEd Negros Oriental

CONTROL NO.

[Signature]

Date of Filing	September 25, 2023
NAME	DR. MARCELO K. PALISPIS MRS. DAE P. HABALO DR. RUBY JEAN ESTRELLITA M. BIDAURE
Permanent Station	SDO Division Office
Purpose of Travel (must be supported by attachments)	To attend the Calendar Year 2023 Clustered Training on the Updates of the Revised Implementing Rules and Regulations of Republic Act No. 9184 for Procurement Personnel of the Department of Education Regions and School Divisions
Host of Activity	DepEd Central Office
Inclusive Dates (Inclusive of Travel Time)	November 14-17, 2023
Destination	Bohol
Fund Source (Pap Code/...)	Travel expense by Venue (TEV, including Daily Travelling Expense (DTE) of the regional and schools division participants will be charged to local funds. Payment for the venue service provider for board and lodging, supplies, honoraria of speakers and other incidental expenses shall be charged to OPDNTF Funds allotted to the Procurement Management Service-Procurement Planning and Management Division (ProcMS-PPMD), subject to the usual accounting and auditing rules and regulations.

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MARCELO K. PALISPIS EdD, JD
 Name and Signature of Requesting Employee

25 SEP 2023
 Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

 Name and Signature of Recommending Authority

 Date

APPROVED

[Signature]
NERI C. OJASTRO EdD, LCEB
 Schools Division Superintendent

9/27/23
 Date