

ANNEX A



341482123132233

Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.
Position/ Designation	Division Engineer III ADA I - Electrician
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	Conduct joint final inspection with DPWH engineers on the completed 2 CL PAGCOR Bldg; conduct ocular inspection on the 4 Storey 4 Laboratory Building at Apolinar Macias MHS, Dauin with damaged ceiling and monitoring inspection on the on-going 4 CL LMS Building
Host of Activity	SGOD (EFS)
Inclusive Dates	September 27, 2023
Destination	Amio ES, Sta. Catalina; Apolinar Macias MHS, Dauin and Antulang ES, Siaton
Fund Source	Division / local MOOE funds
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 PHILIP C. TUBOG	7/21/2023
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD SGOD Chief	SEP 21 2023
Name and Signature of Recommending Authority	Date
APPROVED By the Authority of the Schools Division Superintendent:	
 NERI C. OJASTRO EdD, CESE Schools Division Superintendent	9/21/23
Name and Signature of Approving Authority	Date