



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



Name	KARINA LOUISE B. DE LA CRUZ , Medical Officer III DEANNE BETH MANABAN , Nurse II
Permanent Station	Division Office
Purpose of Travel	Render health services to teaching and non-teaching personnel at SDHCP Clinic
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	September 21, 2023
Venue/Destination	Valencia CES – Valencia District
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

KARINA LOUISE DE LA CRUZ

September 20, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL EdD

Chief Education Supervisor, SGOD

SEP 20 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESE

Schools Division Superintendent

9/21/23

Name and Signature of Approving Authority

Date



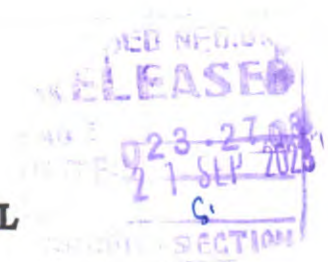
Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos: (035)225-2838 / 225-2376 / 422-7644


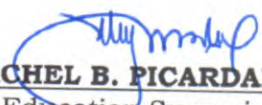
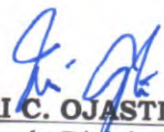
Email Address: negros.oriental@deped.gov.ph



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Department of Education
Schools Division of Negros Oriental



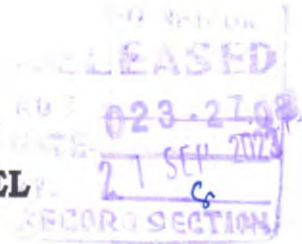
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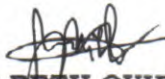
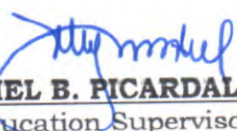

Name	Farrenn Leigh Y. Hababag, RN Marydel C. Cadiente, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to TP/NTP. Follow-up reports.
Host of Activity	Division Office
Inclusive Dates	September 22, 2023- Valencia NHS, Valencia District
Destination	Valencia District
Fund Source	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p>	
<p> MARYDEL C. CADIENTE, RN Name and Signature of Requesting Employee</p>	<p>SEP 20 2023 Date</p>
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p>	
<p> RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p>	<p>SEP 20 2023 Date</p>
<p>Approved by:</p>	
<p> NERI C. OJASTRO EdD, CESE Schools Division Superintendent Name and Signature of Approving Authority</p>	<p>9/21/23 Date</p>



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Department of Education
Schools Division of Negros Oriental

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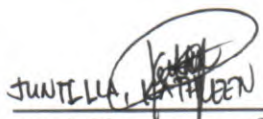
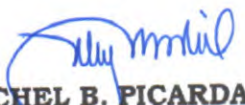
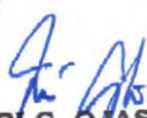
Name	Deanne Beth Q. Manaban, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Render health services to TP/NTP.
Host of Activity	Division Office
Inclusive Dates	September 21, 2023 - Santa Catalina 1 district September 22, 2023- Valencia CES SDHCP- Valencia District
Destination	Santa Catalina 1 district Valencia CES SDHCP- Valencia District
Fund Source	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>  DEANNE BETH QUIRIT-MANABAN, RN Name and Signature of Requesting Employee _____ Date _____ </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>  RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority _____ Date <u>SEP 20 2023</u> </p>	
<p>Approved by:</p> <p>  NERI C. OJASTRO EdD, CESE Schools Division Superintendent Name and Signature of Approving Authority _____ Date <u>9/21/23</u> </p>	



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RECEIVED NEG. DIV.
RELEASED
NO. 023-2709
DATE 21 SEP 2023
SECTION

Name	Kathleen Joy U. Juntilla		
Position/ Designation	Nurse II		
Permanent Station	Division Office		
Purpose of Travel (must be supported by attachments)	Render Health services to learners, TP and NTP.		
Host of Activity	Division Office		
Inclusive Dates	Oct 2 - Siaton NHS Oct 3 - Catigusan HS Oct 4 - Casiano Napitlit HS Oct 6 - Don Emilio HS Oct 9 - Siaton NHS Oct 10 - Catigusan HS	Oct 12 - Sta Catalina District I Oct 13 - Don Emilio HS Oct 16 - Siaton NHS Oct 19 - Siaton NHS Oct 19 - Casiano Napitlit HS Oct 20 - Casiano Napitlit HS	Oct 23 - Don Emilio HS Oct 24 - Don Emilio HS Oct 26 - Sta Catalina District I Oct 27 - Siaton NHS Oct 28 - Valencia NHS
Destination			
Fund Source	MOOE		
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.			
 <u>JUNTILLA, KATHLEEN JOY U.</u>		<u>9/20/23</u> Date	
Name and Signature of Requesting Employee		Date	
This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.			
 <u>RACHEL B. PICARDAL, EdD</u> Chief, Education Supervisor SGOD		<u>SEP 20 2023</u> Date	
Name and Signature of Recommending Authority		Date	
Approved by:			
 <u>NERI C. OJASTRO, EdD, CESE</u> Schools Division Superintendent		<u>9/21/23</u> Date	
Name and Signature of Approving Authority		Date	



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of OCTOBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- 1 - SUNDAY
- 2 - SIATON NHS
- 3 - CATICUBAN HS
- 4 - DIVISION OFFICE
- 5 - CASIANO MARICLET HS
- 6 - DON EMILIO HS
- 7 - SATURDAY
- 8 - SUNDAY
- 9 - SIATON NHS
- 10 - CATICUBAN HS
- 11 - DIVISION OFFICE
- 12 - STA. CATHARINA DISTRICT I
- 13 - DON EMILIO HS

- 14 - SATURDAY
- 15 - SUNDAY
- 16 - SIATON NHS
- 17 - SIATON NHS
- 18 - DIVISION OFFICE
- 19 - CASIANO MARICLET HS
- 20 - CASIANO MARICLET HS
- 21 - SATURDAY
- 22 - SUNDAY
- 23 - DON EMILIO HS
- 24 - DON EMILIO HS

- 25 - DIVISION OFFICE
- 26 - STA. CATHARINA DISTRICT I
- 27 - SIATON NHS
- 28 - SATURDAY
- 29 - SUNDAY
- 30 - VALENCIA NHS
- 31 - FORWARDED LEAVE

Note: This schedule is subject to change when deemed necessary.

Submitted by:

JUDITHA MARICLET JOY U.
 Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
 Chief Education Supervisor, SGOD

APPROVED:

NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental

9/21/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph