

ANNEX A



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 790



341482023112236

DEPED NEG. OR
RELEASED
NO: 023-2703
DATE: 21 SEP 2023
SGOD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO
Position/ Designation	Technical Assistant IV (Engineer III)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	Conduct monitoring inspection of ongoing CY 2023 BEFF – New Construction of School Building and CY 2022 QRF – Repair and Newcon
Host of Activity	SGOD (EFS)
Inclusive Dates	September 25, 2023
Destination	Martilo ES, Solonggon ES – La Libertad; Jimalalud CES, Jimalalud
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MONICA P. ABADINES
Name and Signature of Requesting Employee

September 20, 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
SGOD Chief
Name and Signature of Recommending Authority

SEP 20 2023

Date

APPROVED

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

9/20/23

Date