



Republic of the Philippine  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/Position/Designation</b>	1. <b>DR. NILITA L. RAGAY</b> - OIC ASDS/Chief-CID 2. <b>DR. RENANTE A. JUANILLO</b> -Education Program Supervisor
<b>Permanent Station</b>	SDO of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To orient the Field Study 1 & 2 students from NORSU Siaton & Mabinay Campuses
<b>Host of Activity</b>	DepEd, Negros Oriental Division
<b>Inclusive Dates</b>	September 22 & 27, 2023 at 9:00 o'clock in the morning
<b>Destination</b>	NORSU Siaton & Mabinay Campuses
<b>Fund Source</b>	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

**RENANTE A. JUANILLO**

Name and Signature of Requesting Employee

**September 13, 2023**

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**NILITA L. RAGAY EdD**

Name and Signature of Recommending Authority

**September 13, 2023**

Date

**APPROVED**

**NERI C. OJASTRO EdD, CESE**

Name and Signature of Approving Authority

**9/13/23**

Date