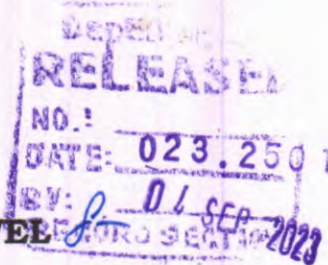




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>DEANNE BETH MANABAN, RN</b>
<b>Position/ Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 1, 2023 – Valencia NHS September 5, 2023 – Pulangbato ES September 6, 2023 – Palinpinon ES September 7, 2023 – Pulangbato JHS September 8, 2023 – Pulangbato SHS
<b>Destination</b>	Valencia District
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><u>Deanne Beth Manaban, RN</u> <span style="float: right;"><u>August 31, 2023</u></span> Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>Rachel B. Picardal, EdD</u> <span style="float: right;"><u>AUG 31 2023</u></span> Chief, Education Supervisor, SGOD <span style="float: right;">Date</span> Name and Signature of Recommending Authority</p>	
<p><b>APPROVED</b></p> <p><u>Neri C. Ojastro, EdD, CESE</u> <span style="float: right;">Date</span> Schools Division Superintendent <span style="float: right;">Date</span> Name and Signature of Approving Authority</p>	



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of SEPTEMBER 2023**

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and non-teaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Valencia NHS	13 Sumaliring HS	25 Division Office
2 Saturday	14 Bong-ao ES	26 Balili ES
3 Sunday	15 Bongbong ES	27 Palayuhan ES
4 Division Office	16 Saturday	28 Palayuhan HS
5 Pulangbato ES	17 Sunday	29 Antulang ES
6 <i>Palinpinon ES gr</i>	18 Division Office	30 Saturday
7 <i>Pulangbato JHS gr</i>	19 Liptong ES	
8 Pulangbato SHS	20 Balugo ES	
9 Saturday	21 Balugo HS	
10 Sunday	22 Valencia CES	
11 Division Office	23 Saturday	
12 Sumaliring ES	24 Sunday	

*Note: This schedule is subject to change when deemed necessary.*

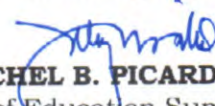
Submitted by:

  
**DEANNE BETH QUIRIT MANBAN, RN**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD CESE**  
Schools Division Superintendent

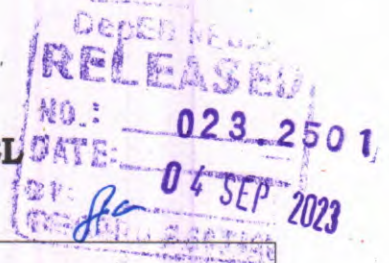


Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>GWYNNE STACY MONCIDA, RN</b>
<b>Position/ Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 4, 2023 -Pulangbato ES September 5, 2023 - Palinpinon ES September 6, 2023 - Pulangbato JHS September 7, 2023 - Pulangbato SHS
<b>Destination</b>	Valencia District
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Gwynne Stacy Moncida, RN  
Name and Signature of Requesting Employee

August 31, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal, EdD  
Chief, Education Supervisor, SGOD  
Name and Signature of Recommending Authority

AUG 31 2023  
Date

**APPROVED**

Neri C. Ojastro, EdD, CESE  
Schools Division Superintendent  
Name and Signature of Approving Authority

\_\_\_\_\_  
Date

9/1/23



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of SEPTEMBER 2023**

**OBJECTIVES:**

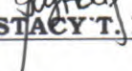
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and non-teaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Division Office	13 Bong-ao ES	25 Balili ES
2 Saturday	14 Bongbong ES	26 Palayuhan ES
3 Sunday	15 Division Office	27 Palayuhan HS
4 Pulangbato ES	16 Saturday	28 Antulang ES
5 <del>PALUNFINON ES</del>	17 Sunday	29 Division Office
6 <del>PULANGBATO JHS</del>	18 Liptong ES	30 Saturday
7 Pulangbato SHS	19 Balugo ES	
8 Division Office	20 Balugo HS	
9 Saturday	21 Valencia NHS	
10 Sunday	22 Division Office	
11 Sumaliring ES	23 Saturday	
12 Sumaliring HS	24 Sunday	

*Note: This schedule is subject to change when deemed necessary.*

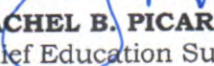
Submitted by:

  
**GWYNNE STACY T. MONCIDA, RN**  
 Nurse II

Concurred:

  
**KARINA LOUISE D. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD CESE**  
 Schools Division Superintendent



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>Estela S. Velasco ,RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel. Monitor implementation of OK sa Deped Programs
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	Sept. 1, 2023 – Dauin CES Sept. 4-5, 2023 – Tugawe E/S Sept. 7-8, 2023 – Masaplod E/S Sept. 11, 2023 –Dauin CES Sept. 14-15, 2023 – Maayung Tubig E/S Sept. 21-22, 2023 – Mag-Aso E/S Sept. 25-26, 2023 – Casile E/S Sept. 28-29, 2023 – Baslay E/S
<b>Destination</b>	Dauin District
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><u>Estela S. Velasco</u> <b>ESTELA S. VELASCO, RN</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">August 31, 2023 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>Rachel B. Picardal</u> <b>RACHEL B. PICARDAL EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">AUG 31 2023 Date</p>	
<p>Approved:</p> <p><u>Neri C. Quastro</u> <b>NERI C. QUASTRO, CESE</b> Schools Division Superintendent Date</p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of SEPTEMBER 2023**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and non-teaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 <i>Davao City</i>	13 <i>Division office</i>	25 <i>Casile</i>
2 Saturday	14 <i>Maasin</i>	26 <i>Division office</i>
3 Sunday	15 <i>Maasin</i>	27 <i>Division office</i>
4 <i>Tuguegarao</i>	16 Saturday	28 <i>Basay</i>
5 <i>Tuguegarao</i>	17 Sunday	29 <i>Basay</i>
6 <i>Division office</i>	18 <i>Basay</i>	30 Saturday
7 <i>Maasin</i>	19 <i>Basay</i>	
8 <i>Maasin</i>	20 <i>Division office</i>	
9 Saturday	21 <i>Maasin</i>	
10 Sunday	22 <i>Maasin</i>	
11 <i>Davao City</i>	23 Saturday	
12 <i>Division office</i>	24 Sunday	

*Note: This schedule is subject to change when deemed necessary.*

Submitted by: *E. Velasco*  
*E. Velasco*  
 Nurse II

Concurred:

*[Signature]*  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:  
*[Signature]*  
**RACHEL B. PICARDAL, EdD.**  
 Chief Education Supervisor, SGOD

Approved by:  
*[Signature]*  
**NERI C. OJASTRO, EdD CESE**  
 Schools Division Superintendent  
*9/1/23*

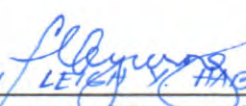

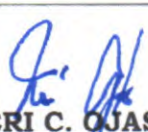




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



<b>Name</b>	FARRENN LEIGH Y. HABABAG	
<b>Position/ Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel. Monitor implementation of OK sa Deped Programs	
<b>Host of Activity</b>	Division Office	
<b>Inclusive Dates</b>	September 1, 2023 - Maluay ES September 5, 2023 - Jose Marie Lusin MMS September 6, 2023 - Salangan ES September 7, 2023 - Pamalingan MS September 8, 2023 - Lindy Pajunan MS	
<b>Destination</b>		
<b>Fund Source</b>	Division MOOE	
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.		
 <u>FARRENN LEIGH Y. HABABAG, RN</u> Name and Signature of Requesting Employee		<u>August 31, 2023</u> Date
This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.		
 <u>RACHEL B. PICARDAL EdD</u> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority		<u>AUG 31 2023</u> Date
Approved:  <u>NERI C. OJASTRO, CESA</u> Schools Division Superintendent 9/1/23		_____ Date



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of SEPTEMBER 2023**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

- |                          |                                |
|--------------------------|--------------------------------|
| 1 - MALUAY ES            | 16 - SATURDAY                  |
| 2 - SATURDAY             | 17 - SUNDAY                    |
| 3 - SUNDAY               | 18 - DIVISION OFFICE           |
| 4 - DIVISION OFFICE      | 19 - SUMALIRING HS             |
| 5 - JUNE MARIE LOGON MHS | 20 - VIJON MHS                 |
| 6 - SALGAN ES            | 21 - ZAMBOANGUITA CES          |
| 7 - SUMALIRING HS        | 22 - MALUAY CES                |
| 8 - LINBY ROTUNDA MHS    | 23 - SATURDAY                  |
| 9 - SATURDAY             | 24 - SUNDAY                    |
| 10 - SUNDAY              | 25 - DIVISION OFFICE           |
| 11 - DIVISION OFFICE     | 26 - PALAYUTAN HS              |
| 12 - BALUGO MHS          | 27 - LORENZA PALAR - PALAR MHS |
| 13 - PANGABOYO MHS       | 28 - MAHIT HS                  |
| 14 - VANTICIGO DELMO MHS | 29 - JUNE MARIE LOGON MHS      |
| 15 - ZAMBOANGUITA HS     | 30 - SATURDAY                  |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

*Farenn Leiga Y. Hadabag, RN*  
**FARENN LEIGA Y. HADABAG, RN**  
 Nurse II

Concurred:

*Karina Louise B. De La Cruz, MD*  
**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

Recommending Approval:

*Rachel B. Picardal, EdD*  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD

Approved by:

*Neri C. Ojastro, EdD, CESE*  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental



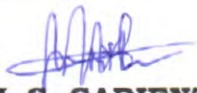

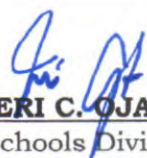




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	MARYDEL C. CADIENTE, RN
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel. Monitor implementation of OK sa Deped Programs
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	<p>SEPTEMBER 2023</p> <p>1- Ong Chee HS 2-SAT 3-SUN 4- Buntod HS 5- San Miguel HS 6- Division Office 7- Antonio Alegado HS</p> <p>8- Apolinar HS 9-SAT 10-SUN 11- Frijoles HS 12- Malungay HS 13- Division office 14- Dawn NHTS 15- Dawn Science HS</p> <p>16-SAT 17-SUN 18- Bacang District 19- Dawn District 20- Division Office 21- Ong Chee 22- San Miguel HS 23-SAT</p> <p>24-SUN 25- Dawn NHTS 26- Dawn Science HS 27- Division Office 28- Dawn District 29- Dawn NHTS 30-SAT</p>
<b>Destination</b>	
<b>Fund Source</b>	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p> <b>MARYDEL C. CADIENTE, RN</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">August 31, 2023 Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p> <b>RACHEL B. PICARDAL EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;"><b>AUG 31 2023</b> Date</p>	
<p>Approved:</p> <p> <b>NERI C. OJASTRO, EdD, CESE</b> Schools Division Superintendent</p> <p style="text-align: right;">Date</p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of **SEPTEMBER 2023**

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

SEPTEMBER 2023

1- Dag Cne Tee HS

2- SAT

3- SUN

4- Buntod HS

5- San Miguel HS

6- Division Office

7- Antonio Alegado HS

8- Apolinar HS

9- SAT

10- SUN

11- Enlani HS

12- Malungay HS

13- Division Office

14- Dawa NHS

15- Dawa Science HS

16- SAT

17- SUN

18- Balang District

19- Dawa District

20- Division Office

21- Dag Cne Tee

22- San Miguel HS

23- SAT

24- SUN

25- Dawa NHS

26- Dawa Science HS

27- Division Office

28- Dawa District

29- Dawa NHS

30- SAT

**Submitted by:**

**MARYDEL C. CADIANTE, RN**  
 Nurse II

**Concurred:**

**DR. KARINA LOUISE DE LA CRUZ**  
 Medical Officer III

**Recommending Approval:**

**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

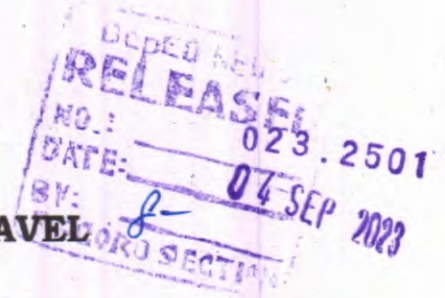
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 9/11/23





Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 756

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

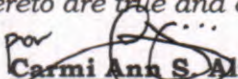
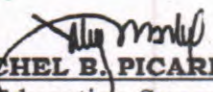

<b>Name</b>	<b>Marianne Mae M. Ragas, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to Teaching & Non- Teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 1, 2023 – Barras ES
<b>Destination</b>	Mabinay District 3
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><u>Marianne Mae M. Ragas, RN</u> September 1, 2023 Name and Signature of Requesting Employee Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>RACHEL B. PICARDAL, EdD</u> SEP 01 2023 Chief, Education Supervisor SGOD Date Name and Signature of Recommending Authority</p>	
<p>Approved by:</p> <p><u>NERI C. OJASTRO EdD, CESE</u> 9/1/23 Schools Division Superintendent Date Schools Division of Negros Oriental</p>	



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

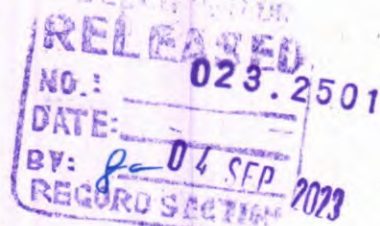


<b>Name</b>	<b>Carmi Ann S. Alforque, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to Teaching & Non- Teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 1, 2023 – Sta. Catalina CES
<b>Destination</b>	Sta. Catalina District 3
<b>Fund Source</b>	MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p><i>por</i>  <b>Carmi Ann S. Alforque, RN</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">September 1, 2023 Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">SEP 01 2023 Date</p>	
<p>Approved by:</p> <p> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">9/1/23 Date</p>	



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 756

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>NICANOR F. VILLAROSA JR.</b>	
<b>Position/ Designation</b>	Dentist II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To render dental health services to students, teaching and non-teaching personnel.	
<b>Host of Activity</b>	SDO NegOr School Health Section	
<b>Inclusive Dates</b>	Sept. 1,5,6 - Amlan CES Sept. 7,8,28,29 - Lindy Pajunar ES Sept. 12,13 - Tambojangin ES Sept. 14,15 - Bonbonon ES Sept. 19,20 - Silab ES Sept. 21,22 - Sumaliring CES Sept. 26,27 - Cantalina ES	
<b>Destination</b>	Siaton 1 & Amlan District	
<b>Fund Source</b>	Division MOOE	
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">             Nicanor F. Villarosa Jr.            Name and Signature of Requesting Employee         </p> <p style="text-align: right;">           Sept.1, 2023            Date         </p>		
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL EdD</b>            Chief, Education Supervisor SGOD            Name and Signature of Recommending Authority         </p> <p style="text-align: right;">           SEP 01 2023            Date         </p>		
<p>Approved:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO, EdD, CSSE</b>            Schools Division Superintendent         </p> <p style="text-align: right;">           9/1/23            Date         </p>		

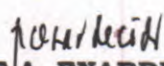
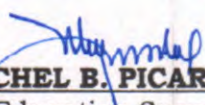
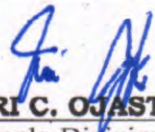


**Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental**

No.: 756

RELEASED  
NO.: 023.2501  
DATE: 04 SEP 2023  
BY: [Signature]  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ROSALIE A. ENARDECIDO</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel. Conduct health assessment of learners.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 4-5, 2023 – Ayungon NHS September 6, 2023 – Mabato HS September 7, 2023- Ayungon District 1
<b>Destination</b>	Ayungon District 1
<b>Fund Source</b>	MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 <b>ROSALIE A. ENARDECIDO, RN</b> Name and Signature of Requesting Employee	<u>Sept.1, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 <b>RACHEL B. PICARDAL EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority	<u>SEP 01 2023</u> Date
Approved:  <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Name and Signature of Approving Authority	<u>7/1/23</u> Date



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



<b>Name</b>	<b>MARK ANTHONY A. PAJUELAS and MARY RUTH C. GLORIA</b>	
<b>Position/ Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to Students, Teaching & Non-Teaching personnel.	
<b>Host of Activity</b>	Division Office	
<b>Inclusive Dates</b>	September 4, 2023 - Obat ES September 5, 2023 - Obat HS September 6, 2023- Kabulakan ES September 7, 2023 - Sta. Catalina Science ES	
<b>Destination</b>	Sta. Catalina District 4 and 3	
<b>Fund Source</b>	MOOE	
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><b>Mark Anthony A. Pajuelas, Mary Ruth C. Gloria</b> <span style="float: right;">September 1, 2023</span> Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>		
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><b>RACHEL B. PICARDAL, EdD</b> <span style="float: right;">SEP 01 2023</span> Chief, Education Supervisor SGOD <span style="float: right;">Date</span> Name and Signature of Recommending Authority</p>		
<p>Approved by:</p> <p><b>NERI C. QASTRO EdD, CESE</b> <span style="float: right;">7/4/23</span> Schools Division Superintendent <span style="float: right;">Date</span> Schools Division of Negros Oriental</p>		



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of **SEPTEMBER 2023**

**OBJECTIVES:**


1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**


**Note: (This schedule is subject to change when deemed necessary.)**

- |                       |                        |
|-----------------------|------------------------|
| 1 - Division Office   | 17 – Sunday            |
| 2 SATURDAY            | 18 – Sta. Catalina CES |
| 3 SUNDAY              | 19- Manggolod ES       |
| 4 - Obat ES           | 20- Sta. Science ES    |
| 5 - Obat HS           | 21- Cawitan ES         |
| 6 - Kabulakan ES      | 22 – Division Office   |
| 7 - Sta. Science ES   | 23- Saturday           |
| 8 –Division Office    | 24 - Sunday            |
| 9 – Saturday          | 25 – Sta. Catalina CES |
| 10 - Sunday           | 26- Sta. Catalina CES  |
| 11- Sta. Catalina CES | 27- Nagbalaye HS       |
| 12- Sta. Catalina CES | 28- Sta. Science HS    |
| 13- Cawitan HS        | 29 – Division Office   |
| 14 - Cawitan ES       | 30- Saturday           |
| 15 – Division Office  |                        |
| 16 – Saturday         |                        |

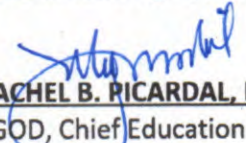
Submitted by:

  
Mark Anthony A. Pajuelas, RN  
 Nurse II

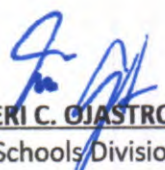
Concurred:

  
DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

Recommending Approval:

  
RACHEL B. RICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

  
NERI C. OJASTRO EdD, CESE  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 9/4/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph





Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO.: 023-2501  
DATE: 04 SEP 2023  
BY: [Signature]  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Carmi Ann S. Alforque, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to Students, Teaching & Non-Teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 4, 2023 – Obat ES September 5, 2023 – Obat HS September 6, 2023- Kabulakan ES September 8, 2023 – Sta. Catalina Science ES
<b>Destination</b>	Sta. Catalina District 4 and 3
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><b>Carmi Ann S. Alforque</b> Name and Signature of Requesting Employee</p> <p>September 1, 2023 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p>SEP 01 2023 Date</p>	
<p>Approved by:</p> <p><b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p>9/4/23 Date</p>	



Republic of the Philippines  
Department of Education

CONTROL NO:

756

## TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



<b>Name</b>	<b>CLINT ARTHUR A. TIU, MSN, RN</b>	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Clinic duty; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; Conduct health assessments to students; follow-up OK sa DepED reports.	
<b>Host of Activity</b>	Schools Division of Negros Oriental School Health Section	
<b>Period Covered</b> (Inclusive of Travel Time)	Sept. 8, 2023 Sibulan District 2 Sept. 12, 2023 Sibulan CES Sept. 13-14, 2023 Balugo HS Sept. 15, 2023 Sibulan Science HS Sept. 19, 2023 Sibulan CES	Sept. 20, 2023 Mayaposi PCHS Sept. 21, 2023 DE AUS NHS Sept. 22, 2023 BPTMNHS Sept. 26, 2023 Sibulan CES Sept. 27, 2023 Ajong NHS
<b>Venue/Destination</b>	Sibulan District 2, Sibulan CES, Balugo HS, Sibulan Science HS, Mayaposi PCHS, DE AUS NHS, BPTMNHS, Ajong NHS	
<b>Fund Source</b>	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

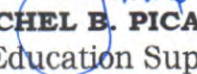
  
**CLINT ARTHUR AJERO TIU, MSN, RN**

**September 1, 2023**

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD

**SEP 01 2023**

Name and Signature of Recommending Authority

Date

**APPROVED**

  
**NERI C. GJASTRO, EdD, CESE**  
Schools Division Superintendent

Name and Signature of Approving Authority

  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
 For the month of **SEPTEMBER 2023**

**OBJECTIVES:**

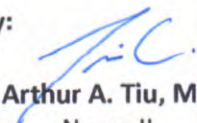
1. Do Submission of reports for COVID-19
2. Do case finding and make referrals to proper agency.
3. Do clinic treatment of common ailments found during inspection.
4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
7. Inspect assigned schools and offices for their observance of COVID-19 health protocol and their implementation of OK sa DepEd health programs.

**SCHEDULE OF ACTIVITIES:**


1 Division Office	16 Saturday
2 Saturday	17 Sunday
3 Sunday	18 Division Office
4 Vacation leave	19 Sibulan CES
5 Vacation leave	20 Mayaposi PCHS
6 Vacation leave	21 DE AUS NHS
7 Vacation leave	22 BPTM NHS
8 Sibulan District 2	23 Saturday
9 Saturday	24 Sunday
10 Sunday	25 Division Office
11 Division Office	26 Sibulan CES
12 Sibulan CES	27 Ajong NHS
13 Balugo HS	28 CTO
14 Balugo HS	29 CTO
15 Sibulan Science HS	30 Saturday

**Note: (This schedule is subject to change when deemed necessary.)**

Submitted by:

  
**Clint Arthur A. Tiu, MSN, RN**  
 Nurse II

Concurred:

  
**Karina Louise B. de la Cruz, MD, RN**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

Approved:

  
**NERI C. OJASTRO, EdD, CESE**  
 Schools Division Superintendent



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 756

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ANNALEE R. CELIS</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to non-teaching and teaching personnel
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 1-Mabinay CES September 5-San Jose Provincial HS September 6-San Jose CES (Clinic) September 7-CORNHS September 8-Sibulan CES
<b>Destination</b>	MABINAY DISTRICT III, San Jose District, Sibulan I
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><u>Annalee R. Celis, RN</u> <span style="float: right;"><u>September 1, 2023</u></span> Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>RACHEL B. PICARDAL, EdD</u> <span style="float: right;"><u>SEP 04 2023</u></span> Chief, Education Supervisor, SGOD <span style="float: right;">Date</span> Name and Signature of Recommending Authority</p>	
<p><b>APPROVED</b></p> <p><u>NERI C. OJASTRO, EdD, CESE</u> <span style="float: right;"><u>9/4/23</u></span> Schools Division Superintendent <span style="float: right;">Date</span> Name and Signature of Approving Authority</p>	



Control No. 756

ANNEX A

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO. :  
DATE: 023-2501  
8 04 SEP 2023

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARIANNE MAE M. RAGAS</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health care services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	September 5, 2023 – ALAGASIHAN ES September 6, 2023 – BUGNAY ES September 7, 2023 – MABINAY CES
<b>Venue/Destination</b>	Mabinay District, III
<b>Fund Source</b>	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARIANNE MAE M RAGAS

Name and Signature of Requesting Employee

September 1, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

RACHEL B. PICARDAL, EdD

Name and Signature of Recommending Authority

SEP 01 2023

Date

Approved:  
By the authority of the Schools Division Superintendent

NERI C. OJASTRO EdD, CESE  
SCHOOLS DIVISION SUPERINTENDENT

9/1/23

Date

ANNEX A



Control No. 756

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

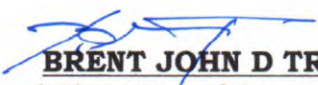
**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental



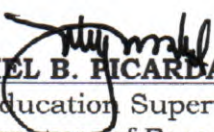
<b>Name</b>	<b>BRENT JOHN D TRASMONTE</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services to Teaching and Non-teaching personnel. Monitor the opening of classes.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	September 1, 2023
<b>Venue/Destination</b>	AMLAN DISTRICT
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**BRENT JOHN D TRASMONTE**  
Name and Signature of Requesting Employee

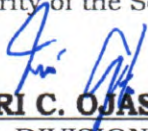
September 1, 2023  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

  
**RACHEL B. PICARDAL EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

SEP 01 2023  
Date

Approved:  
By the authority of the Schools Division Superintendent

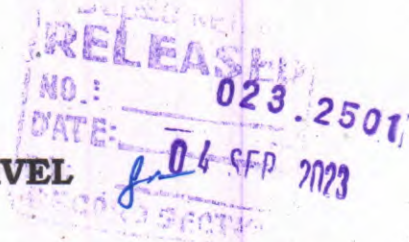
  
**NERI C. OJASTRO EdD, CESE**  
SCHOOL DIVISION SUPERINTENDENT

9/4/23  
Date



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>KATHLEEN JOY JUNTILLA, RN</b>
<b>Position/ Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 4, 2023 -Pulangbato ES September 5, 2023 - Palinpinon ES September 7, 2023 - Pulangbato JHS September 8, 2023 - Pulangbato SHS
<b>Destination</b>	Valencia District
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><u>KATHLEEN JOY JUNTILLA, RN</u> <span style="float: right;"><u>August 31, 2023</u></span> Name and Signature of Requesting Employee <span style="float: right;">Date</span></p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><u>RACHEL B. PICARDAL, EdD</u> <span style="float: right;"><u>AUG 31 2023</u></span> Chief, Education Supervisor, SGOD <span style="float: right;">Date</span> Name and Signature of Recommending Authority</p>	
<p><b>APPROVED</b></p> <p><u>NERI C. OJASTRO, EdD, CESE</u> <span style="float: right;"><u>9/1/23</u></span> Schools Division Superintendent <span style="float: right;">Date</span> Name and Signature of Approving Authority</p>	



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 756

RELEASED  
NO. 023.2501  
DATE 04 SEP 2023

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	MARIA LOVELYN V. MANANQUIL, SUZETTE S. ONDE, ALEXANDRIA N. RUPERTO, ESAN VAL T. CABRERA
<b>Position/ Designation</b>	NURSE II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	September 1, 2023- Ayungon District 2
<b>Destination</b>	Ayungon District 2
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

*M. Manquil*  
**MARIA LOVELYN V. MANANQUIL, RN, SUZETTE S. ONDE, RN**  
Name and Signature of Requesting Employee

*Manquil*  
**August 31, 2023**  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*R. Picardal*  
**RACHEL B. PICARDAL, EdD**  
Chief, Education Supervisor, SGOD  
Name and Signature of Recommending Authority

**AUG 31 2023**  
Date

**APPROVED**

*N. Ojastro*  
**NERI C. OJASTRO, EdD, CSE**  
Schools Division Superintendent  
Name and Signature of Approving Authority

*9/1/23*  
Date



ANNEX A



Control No. 756

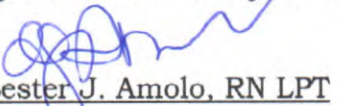

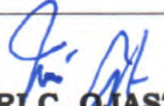
Republic of the Philippines  
**Department of Education**

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
 NO: 023-2501  
 DATE: 04 SEP 2023  
 BY: [Signature]  
 RECORDS SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Mark Lester J. Amolo, RN LPT</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	September 1- Bindoy I and II SDHCP Clinic September 5- Jimalalud I and II SDHCP Clinic September 6-Bindoy I and II SDHCP Clinic September 7-8 -Nalundan ES September 12-13- Tinaogan ES September 14- Jimalalud NHS September 15- Jimalalud NHS (SHS) September 21- Jimalalud I and II SDHCP Clinic September 22- Jimalalud NHS Tamao Extension September 26-27- Domolog ES September 28-29- Canluto ES September 30- Jimalalud I and II SDHCP Clinic
<b>Venue/Destination</b>	Bindoy Districts 1 & 2, Jimalalud Dist. 1 & 2
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <u>Mark Lester J. Amolo, RN LPT</u>              Name and Signature of Requesting Employee         </p> <p style="text-align: right;"> <u>Aug. 31, 2023</u>              Date         </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i></p> <p style="text-align: center;">   <u>RACHEL B. PICARDAL EdD</u>              Chief Education Supervisor, SGOD              Name and Signature of Recommending Authority         </p> <p style="text-align: right;"> <u>AUG 31 2023</u>              Date         </p>	
<p>Approved:</p> <p style="text-align: center;">   <u>NERI C. OJASTRO EdD, CESE</u> 9/1/23              Schools Division Superintendent              Schools Division of Negros Oriental         </p> <p style="text-align: right;">             _____              Dr         </p>	

ANNEX A



Control No. 756

Republic of the Philippines  
**Department of Education**

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASE NO. 28.2501  
DATE: 04 SEP 2023  
BY: [Signature]  
RECORDS SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Minda E. Regalado</b>
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	September 1, 2023- Valencia CES September 3-4, 7-8, 11-12, 14-15, 2023- Valencia CES September 18-19, 21-22, 25-26, 28-29, 2023- Valencia District
<b>Venue/Destination</b>	Valencia District
<b>Fund Source</b>	Division MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<u>Minda E. Regalado</u> Name and Signature of Requesting Employee	<u>Aug. 31, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<u>RACHEL B. PICARDAL EdD</u> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority	<u>AUG 31 2023</u> Date
Approved: <u>Neri C. Ojastro EdD, CESE</u> Schools Division Superintendent Schools Division of Negros Oriental	<u>9/1/23</u> Date

ANNEX A



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month of September 2023

**OBJECTIVES:**

1. To conduct health table to teaching/non-teaching personnel regarding oral health in relation to COVID-19.
2. To monitor the compliance of anti- COVID-19 protocols among teaching/non-teaching personnel in schools.
3. To monitor the necessary preparations of the school clinics under the School Dental Health Care Program unsing the New-Normal guidelines.
4. To prepare materials for Oral Health Campaign in schools.
5. Tele/Online/Face-to-Face Dental Consultation.
6. Division office clinic Duty

**SCHEDULE OF ACTIVITIES:**

September 1, 2023 - Valencia CES  
 3-4 - Valencia CES  
 6 - Div. office  
 7-8 - Valencia CES  
 11-12 - Valencia CES  
 13 - Div. office  
 14-15 - Valencia CES  
 18-19 - Valencia DIST  
 20 - Divisi office  
 21-22 - Valencia DIST  
 25-26 - Valencia DIST  
 27 - Divisi office  
 28-29 - Valencia DIST

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by

Muna E. Peregada  
 Dentist II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD  
 Medical Officer III

Recommending Approval :

RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED :

NERI C. OJASTRO, Ed.D., CES  
 SCHOOLS DIVISION SUPERINTENDENT  
 9/1/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 756

RELEASE  
NO.: 023.2501  
DATE: 04 SEP 2023  
BY: *jk*  
RECORD SECTION

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Jerry M. Campoy</b>	
<b>Position/Designation</b>	Dental Aide	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	To assist in rendering health services to learners, teaching and non-teaching personnel.	
<b>Host of Activity</b>	Division Office	
<b>Period Covered (Inclusive of Travel Time)</b>	September 1, 2023- Valencia CES September 3-4, 7-8, 11-12, 14-15, 2023- Valencia CES September 18-19, 21-22, 25-26, 28-29, 2023- Valencia District	
<b>Venue/Destination</b>	Valencia District	
<b>Fund Source</b>	Division MOOE	
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>		
<u>Jerry M. Campoy</u> Name and Signature of Requesting Employee		<u>Aug. 31, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>		
<u>RACHEL B. PICARDAL EdD</u> Chief Education Supervisor, SGOD Name and Signature of Recommending Authority		<u>AUG 31 2023</u> Date
Approved: <u>Neri C. Ojastro</u> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental		<u>9/1/23</u> Date

ANNEX A



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month of SEPTEMBER, 2023

**OBJECTIVES:**

1. To assist the dentist in conducting health talks to learners regarding oral health.
2. To assist the dentist in enhancing oral health education among teaching/non-teaching personnel.
3. To assist the dentist during Dental Consultation to learners, teaching/ Non-teaching personnel.
4. To assist the dentist during Dental treatment to learners, teaching/ Non-teaching personnel.
5. Division office Clinic Duty.
6. SDHCP clinic duty.
7. Monitor the implementation of dental health programs.

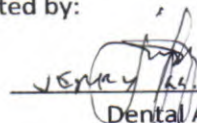
**SCHEDULE OF ACTIVITIES:**

SEPTEMBER, 2023

- 1 - VALENCIA CES
- 4-5 - VALENCIA CES
- 6 - DIVISION OFFICE
- 7-8 - VALENCIA CES
- 11-12 - VALENCIA CES
- 13 - DIVISION OFFICE
- 14-15 - VALENCIA CES
- 18-19 - VALENCIA DIST.
- 20 - DIVISION OFFICE
- 21-22 - VALENCIA DIST.
- 23-26 - VALENCIA DIST.
- 27 - DIVISION OFFICE
- 28-29 - VALENCIA DIST.

(NOTE: This schedule is subject to change when deemed necessary)

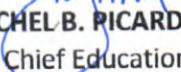
Submitted by:

  
 Jenny Kay Carpio  
 Dental Aide

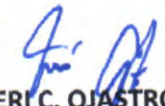
Concurred:

  
 KARINA LOUISE B. DE LA CRUZ, MD  
 Medical Officer III

Recommending Approval:

  
 RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

  
 NERI C. OJASTRO, EdD., CESE  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

9/12/23



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