



Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental



<b>Name</b>	<b>JAN KIM N. RAAGAS, OUGIE E. LABONG, JEDILISO N. CATALAN, JESSE OHN E. PAGASIAN</b>
<b>Position/Designation</b>	ADAS - II, ADA - I, ADA - I, ADAS - III
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b>	To deliver national learning camp materials and Technical-Vocational Liveihood Equipments and Smart TV's
<b>Host of Activity</b>	Admin - Supply
<b>Period Covered (Inclusive of Travel Time)</b>	September 4-8, 2023
<b>Venue/Destination</b>	1st, 2nd & 3rd Congressional Districts
<b>Fund Source</b>	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

**JAN KIM N. RAAGAS**

Name and Signature of Requesting Employee

9/1/2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

**RUBY JEAN ESTRELLITA M. BIDAURE**

Name and Signature of Recommending Authority

Date

**APPROVED**

**NERI C. OJASTRO EdD, CESE**

Schools Division Superintendent

Date