



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 779

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Name	MARIANNE MAE M. RAGAS
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render health services to non-teaching and teaching personnel
Host of Activity	Division Office
Inclusive Dates	Mabinay CES- Sept 1, 2023 Mabinay CES- Sept 5, 2023 Bulibulihan ES- Sept 6, 2023 Bugnay ES- Sept 7, 2023 Sibulan CES- Sept 8, 2023
Destination	MABINAY DISTRICT 3
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Mae
Marianne Mae M. Ragas, RN
Name and Signature of Requesting Employee

August 29, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD
Name and Signature of Recommending Authority

AUG 30 2023
Date

APPROVED

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

8/21/23
Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of SEPTEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1. Mabinay CES	11. D.O	21. Sibulan CES
2. SATURDAY	12. Mabinay CES	22. Barras ES
3. SUNDAY	13. Manlingay ES	23. SATURDAY
4. D.O	14. Bulibulihan ES	24. SUNDAY
5. Mabinay CES	15. Sibulan CES	25. D.O
6. Manlingay ES	16. SATURDAY	26. Mabinay CES
7. Barras ES	17. SUNDAY	27. Arebasore ES
8. Bugnay ES	18. D.O	28. Alagasihan ES
9. SATURDAY	19. Old Namangka ES	29. Sibulan CES
10. SUNDAY ES	20. Namangka ES	30. SATURDAY

Note: This schedule is subject to change when deemed necessary.


Submitted by:


MARIANNE MAE M. RAGAS, RN
Nurse II

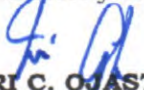
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD.
Chief Education Supervisor, SGOD

By Authority of the Schools Division Superintendent:


NERI C. OJASTRO, EdD CESE
Schools Division Superintendent