

ANNEX A



No.: 743



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DEPED NEGROS ORIENTAL  
**RELEASED**  
NO. 023.2456  
DATE 30 AUG 2023  
BY RECORD SECTION

Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ENGR. MONICA P. ABADINES</b> <b>ENGR. WENDY L. BALDAZANO</b>
<b>Position/ Designation</b>	Technical Assistant IV (Engineer III)
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct monitoring inspection of ongoing CY 2022 Quick Response Fund (QRF) Repair and New Construction of School Buildings Affected by Calamities, Epidemics, Crises, & Catastrophes and LMS CY 2021
<b>Host of Activity</b>	SGOD (EFS)
<b>Inclusive Dates</b>	September <del>5-6</del> , 2023
<b>Destination</b>	Mongpong PS, Jimalalud; Jimalalud CS, Jimalalud; Manjuyod CES, Manjuyod; Ayungon CES, Ayungon; Canlukduhan ES, Ayungon
<b>Fund Source</b>	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**MONICA P. ABADINES**

August 29, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL EdD**  
SGOD Chief

**AUG 29 2023**

Name and Signature of Recommending Authority

Date

**APPROVED**

**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

8/29/23

Name and Signature of Approving Authority

Date