

ANNEX A



Control No. 742

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

DepEd NEG. OR  
**RELEASED**  
NO. : 023.2444  
DATE: 29 AUG 2023  
BY: REGIN...

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>ANA MAE C. FESARIT, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To conduct nursing health services to teaching/non-teaching personnel and school learners. Conduct health teaching on healthy lifestyle.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	September 1, 2023- Ayungon District Office September 4-5, 2023- Calagcalag ES September 7-8, 2023- Tampocon ES September 11-12, 2023- SASMES
<b>D</b>	Ayungon 1 and Manjuyod 1 Districts
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**ANA MAE C. FESARIT, RN**  
Name and Signature of Requesting Employee

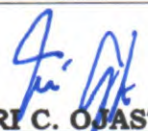
August 23, 2023  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein*

  
**RACHEL B. PICARDAL, Ed. D**  
Chief, Education Supervisor  
Name and Signature of Recommending Authority

AUG 24 2023  
Date

Approved:

  
**NERI C. OJASTRO, Ed.D, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental

8/24/23  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of **SEPTEMBER 2023**

**OBJECTIVES:**

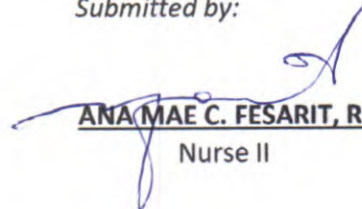
1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office;
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

*Note: (This schedule is subject to change when deemed necessary.)*

1 Ayungon 1 District	11 SASMES	21 South Pob. ES
2 Saturday	12 SAMES	22 South Pob. ES
3 Sunday	13 Division Office	23 Saturday
4 Calagcalag ES	14 SASMES	24 Sunday
5 Calagcalag ES	15 SASMES	25 Gomentoc ES
6 Division Office	16 Saturday	26 Maaslum ES
7 Tampocon ES	17 Sunday	27 Division Office
8 Tampocon ES	18 Dunggoan ES	28 Gomentoc ES
9 Saturday	19 Dunggoan ES	29 Maaslum ES
10 Sunday	20 Division Office	30 Saturday

Submitted by:

  
**ANA MAE C. FESARIT, RN**  
 Nurse II

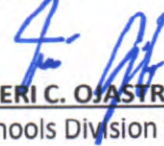
Concurred:

  
**DR. KARINA LOUISE B. DE LA CRUZ**  
 Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

Approved:

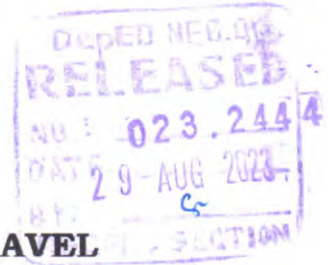
  
**NERI C. OJASTRO, ED. D., CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 9/24/23



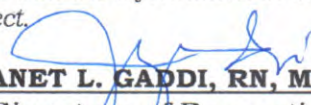

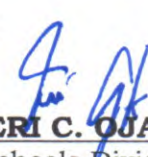


Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 742



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>JANET L. GADDI, RN, MAN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To conduct school monitoring on the implementation of OK sa Deped programs.
<b>Host of Activity</b>	SDO NegOr School Health Section
<b>Inclusive Dates</b>	August 25, 2023 – Zamboanguita CES August 29, 2023 – Salgnan ES August 30, 2023 – Maloh CES August 31, 2023 – Salag ES
<b>Destination</b>	Siaton 3 District and Zamboanguita 2 District
<b>Fund Source</b>	Division MOOE
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"> <b>JANET L. GADDI, RN, MAN</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;"><b>August 23, 2023</b> Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor, SGOD</p> <p>_____ Name and Signature of Recommending Authority</p> <p style="text-align: right;">_____ Date</p>	
<p><b>APPROVED</b></p> <p style="text-align: center;"> <b>NERI C. OJASTRO, EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;"><b>8/24/23</b> Date</p>	



No.: 702

DEPT. OF ED.  
 RELEASED  
 NO.: 023.2444  
 DATE: 29 AUG 2023  
 BY: S  
 RECORDS SECTION

Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>JANET L. GADDI, RN, MAN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To conduct school monitoring on the implementation of OK sa Deped programs.
<b>Host of Activity</b>	SDO NegOr School Health Section
<b>Inclusive Dates</b>	September 1, 2023- Maloh Provincial Community HS September 5, 2023- Maloh CES September 6, 2023 - Cruz Gadiane ES September 7, 2023 - Salag ES September 8, 2023 - Siaton Science HS
<b>Destination</b>	Siaton 3 District
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

*[Signature]*  
 JANET L. GADDI, RN, MAN

**August 23, 2023**  
 Date

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*[Signature]*  
**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

**APPROVED**

*[Signature]*  
**NERI C. OJASTRO, EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

8/24/23  
 Date





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of SEPTEMBER 2023**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**


1 Maloh Provincial Community HS	13 Caticugan HS	25 Division Office
2 Saturday	14 Caticugan ES	26 Maloh ES
3 Sunday	15 Lamberto Macias MES	27 Salag ES
4 Division Office	16 Saturday	28 Mantuyop ES
5 Maloh CES	17 Sunday	29 Caticugan ES
6 Cruz Gadiane ES	18 Division Office	30 Saturday
7 Salag ES	19 Lamberto Macias MHS	
8 Siaton Science HS	20 Sandulot ES	
9 Saturday	21 Nasipit ES	
10 Sunday	22 Ulayan ES	
11 Division Office	23 Saturday	
12 Mantuyop ES	24 Sunday	

*Note: This schedule is subject to change when deemed necessary.*


Submitted by:

  
**JANET L. GADDI, RN, MAN**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OCASTRO, EdD CESE**  
Schools Division Superintendent

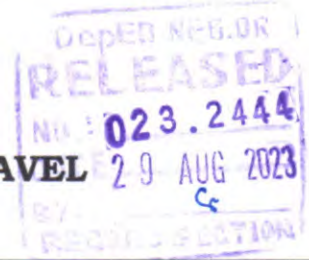
8/24/23




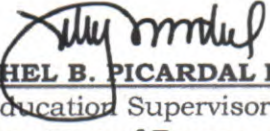
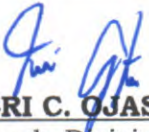
**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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Department of Education  
Schools Division of Negros Oriental



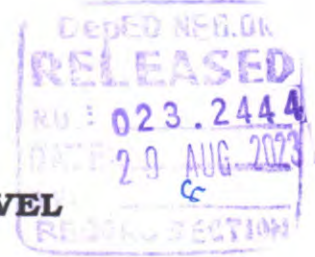
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Arecia B. Pasquil</b>	
<b>Position/ Designation</b>	Dentist II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.	
<b>Host of Activity</b>	Division Office	
<b>Inclusive Dates</b>	August 29, 2023 – Bindoy CES August 30, 2023 – Ayungon CES August 31, 2023 – Tayasan CES	
<b>Destination</b>	Bindoy District I, Ayungon Dist. II, Tayasan Dist. II	
<b>Fund Source</b>	Division MOOE	
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p>for:  <b>ARECIA B. PASQUIL, DMD</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">August 24, 2023 Date</p>		
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"> <b>RACHEL B. PICARDAL EdD</b> Chief, Education Supervisor SGODV Name and Signature of Recommending Authority</p> <p style="text-align: right;">AUG 24 2023 Date</p>		
<p>Approved:</p> <p style="text-align: center;"> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent</p> <p style="text-align: right;">8/24/23 Date</p>		

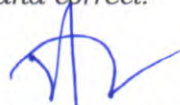
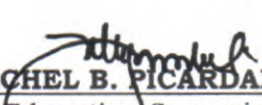





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**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**


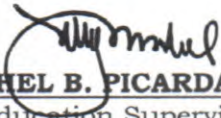

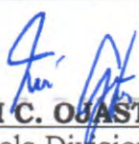

<b>Name</b>	<b>Felix III D. Mosqueda</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	August 23, 2023 – Cañete ES August 25, 2023 – Jantianon ES/HS
<b>Destination</b>	Amlan District
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <b>FELIX III D. MOSQUEDA, RN</b>            Name and Signature of Requesting Employee         </p> <p style="text-align: right;"> <u>August 23, 2023</u>            Date         </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL EdD</b>            Chief, Education Supervisor SGOD            Name and Signature of Recommending Authority         </p> <p style="text-align: right;"> <u>AUG 24 2023</u>            Date         </p>	
<p>Approved:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO EdD, CESE</b>            Schools Division Superintendent            Name and Signature of Approving Authority         </p> <p style="text-align: right;"> <u>8/24/23</u>            Date         </p>	



Republic of the Philippines  
Department of Education  
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No.: 742

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Brent John Trasmonte</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	August 23, 2023 – Cañete ES August 24, 2023 – Jantianon ES/HS
<b>Destination</b>	Amlan District
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <b>BRENT JOHN TRASMONTE, RN</b>  Name and Signature of Requesting Employee </p> <p style="text-align: right;"> <u>August 23, 2023</u>  Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL EdD</b>  Chief, Education Supervisor SGOD </p> <p style="text-align: center;">   Name and Signature of Recommending Authority </p> <p style="text-align: right;"> <u>AUG 24 2023</u>  Date </p>	
<p>Approved:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO EdD, CESE</b>  Schools Division Superintendent </p> <p style="text-align: center;">   Name and Signature of Approving Authority </p> <p style="text-align: right;"> <u>8/24/23</u>  Date </p>	

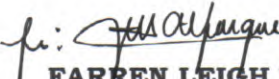






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Department of Education  
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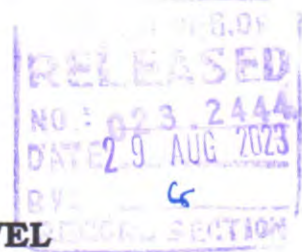


**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Farren Leigh Y. Hababag</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	School Health Monitoring , follow-up deworming and endline nutritional status report
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	August 25, 2023 – Palayuhan HS
<b>Destination</b>	Siaton District I
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>   <b>FARREN LEIGH Y. HABABAG, RN</b>            Name and Signature of Requesting Employee         </p> <p style="text-align: right;"> <u>August 24, 2023</u>            Date         </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>   <b>RACHEL B. PICARDAL EdD</b>            Chief, Education Supervisor SGOD            Name and Signature of Recommending Authority         </p> <p style="text-align: right;"> <u>AUG 24 2023</u>            Date         </p>	
<p>Approved:</p> <p>   <b>NERIC C. OJASTRO EdD, CESE</b>            Schools Division Superintendent            Name and Signature of Approving Authority         </p> <p style="text-align: right;"> <u>8/24/23</u>            Date         </p>	



Republic of the Philippines  
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**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

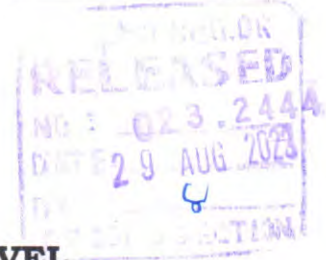
<b>Name</b>	<b>Marivic S. Init</b>
<b>Position/ Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	Sept. 1, 2023 – Cawitan ES Sept. 4, 2023 – Obat ES Sept. 5, 2023 – Obat HS Sept. 6, 2023 – Kabulakan ES Sept. 8, 2023 – Sta. Catalina Science ES Sept. 11, 12, 13, 15, 18, 19, 20, 22, 25, 26, 27, 29, 2023 – Pio Macahig MES
<b>Destination</b>	Sta. Catalina Dist. IV, Siaton IV
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <b>MARIVIC S. INIT, DMD</b>  Name and Signature of Requesting Employee </p> <p style="text-align: right;"> August 24, 2023  Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL EdD</b>  Chief, Education Supervisor SGOD  Name and Signature of Recommending Authority </p> <p style="text-align: right;"> AUG 24 2023  Date </p>	
<p>Approved:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO EdD, CESE</b>  Schools Division Superintendent </p> <p style="text-align: right;"> 8/24/23  Date </p>	

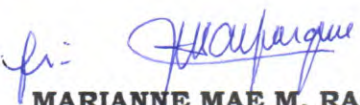

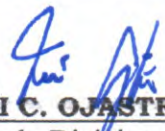




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 742

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Marianne Mae M. Ragas</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to students, teaching and non-teaching personnel for the school opening.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	August 29, 2023 – Bulibulihan ES
<b>Destination</b>	Mabinay District 3
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>   <b>MARIANNE MAE M. RAGAS, RN</b>  Name and Signature of Requesting Employee </p> <p style="text-align: right;"> <u>August 24, 2023</u>  Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>   <b>RACHEL B. PICARDAL EdD</b>  Chief, Education Supervisor SGOD  Name and Signature of Recommending Authority </p> <p style="text-align: right;"> <u>8/24/2023</u>  Date </p>	
<p>Approved:</p> <p>   <b>NERI C. OJASTRO EdD, CESE</b>  Schools Division Superintendent  Name and Signature of Approving Authority </p> <p style="text-align: right;"> <u>8/24/23</u>  Date </p>	