

ANNEX A

No.: 737



Republic of the Philippine
Department of Education
TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

DepEd Negros Oriental
RELEASED
NO: 023.243
DATE: 25 AUG 2023
BY: [Signature]
REGISTRATION SECTION

Name	DR. RENANTE A. JUANILLO DR. ANTONIO B. BAGUIO JR. MR. ARNOLD R. JUNGCO MS. ROSELA R. ABIERA
Position/Designation	Education Program Supervisor, Division Coordinator and LRMS Manager
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	School Administrators' Conference on the Beginning of the School Year Engagement
Host of Activity	SDO Negros Oriental
Inclusive Dates	August 11, 2023 - Valencia National HS August 14, 2023 - Zamboanguita CES August 15, 2023 - La Libertad CES August 16, 2023 - Mabinay CES
Destination	Valencia NHS, Zamboanguita CES, La Libertad CES and Mabinay CES
Fund Source	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

RENANTE A. JUANILLO Edd
Education Program Supervisor
Name and Signature of Requesting Employee

_____ Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY Edd
OIC-ASDS/Chief CID
Name and Signature of Recommending Authority

_____ Date

APPROVED

NERI C. OJASTRO Edd, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

8/24/23
_____ Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023 516

TO : **Assistant Schools Division Superintendents**
Division Chiefs
Public Schools District Supervisors/Districts -In-Charge
Senior High School Heads
Elementary School Heads
All Others Concerned

FROM : By the Authority of the Schools Division Superintendent:
LANI B. YURONG
Administrative Officer V
Office-in Charge
7/31/23

SUBJECT : **SCHOOL ADMINISTRATORS' CONFERENCE ON THE BEGINNING OF
THE SCHOOL YEAR ENGAGEMENT**

DATE : July 31, 2023

1. This is to inform the field on the conduct of the School Administrators' Conference on the Beginning of the School Year Engagement on the following dates and venues.
 - Secondary School Heads at Valencia National High School on August 11, 2023
 - Third Congressional District at Zamboanguita Central Elementary School on August 14, 2023
 - First Congressional District at La Libertad Central Elementary School on August 15, 2023
 - Second Congressional District at Mabinay Central Elementary School on August 16, 2023
2. This conference will focus on the implementation of the national learning camp and the LEND-C, updates of the implementation of the basic education curriculum, benchmarking activity, and engagement matters on the beginning of the school year 2023-2024.
3. Each school shall prepare a 3-min video about their schools to be shown during the conference proper.
4. Registration of Five Hundred Pesos (P500.00) will be collected from each participant which will be charged from the school MOOE to defray expenses for the snacks, and lunch during the conference.
5. Transportation and other incidental expenses incurred shall be chargeable against Division/School MOOE/ other funds subject to usual accounting rules and regulations.
6. Immediate and widest dissemination of this MEMORANDUM is desired.

NCO/IMA MKP NLR/CID/NLR/ra

July 31, 2023



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31 JUL 2023