

ANNEX A



Control No. 734

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

COPIED  
**RELEASED**  
NO 023-2412  
DATE: 28  
BY 28 **AUG 2023**  
RECORD SECTION

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARK LESTER J. AMOLO, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To serve as medics/member of Technical working group during the workshop on School- Based Climate Change Initiatives
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	August 21-23, 2023 –La Limar resort, La Libertad, Neg. Or.
<b>Venue/Destination</b>	La Libertad District 1
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

*Mr. Amolo*  
**MARK LESTER J. AMOLO, RN**  
Name and Signature of Requesting Employee

August 18, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

AUG 18 2023  
Date

Approved  
*Neri C. Ojastro*  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental  
Name and Signature of Approving Authority

8/22/23  
Date