



Republic of the Philippines
Department of Education

RELEASED
NO.: ~~023-2350~~
DATE: ~~17 AUG 2023~~
BY: 8
RECORD SECTION

| TRAVEL AUTHORITY FOR OFFICIAL TRAVEL | | NO: <u>722</u> |
|--|--|----------------|
| NAME | MA. JENNIFER P. PIODOS, Accountant III MARIA SUZETTE N. CATUBAY, ADAS III KAREN I. CUAJAO, AO II KEVIN B. SAMSON, AO II | |
| Position /Designation | | |
| Permanent Station | DepEd, Schools Division Office of Negros Oriental | |
| Purpose of Travel (must be supported by attachments) | Monitoring of School MOOE utilization and bank reconciliation | |
| Host of Activity | Finance | |
| Inclusive Dates | August 22, 2023 | |
| Destination | 1 st Congressional districts | |
| Fund Source | Division / local MOOE funds | |
| <i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i> | | |
| Name and Signature of Requesting Employee | | Date |
| <u>MA. JENNIFER P. PIODOS</u> | | <u>8/16/23</u> |
| <i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i> | | |
| Name and Signature of Recommending Authority | | Date |
| <u>MARCELO K. PALISPIS EdD, JD</u> | | <u>8/17/23</u> |
| APPROVED | | |
| By Authority of the Schools Division Superintendent: | | |
| Name and Signature of Schools Division Superintendent | | Date |
| <u>NERI C. OJASTRO EdD, CESE</u> | | <u>8/17/23</u> |