



Republic of the Philippine
Department of Education

RELEASE
NO.: 023.2290
DATE: 10 AUG 2023
BY: RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	1. MS. CONCHITA J. TUIN -Admin Officer II 2. MS. RINA A. DURAN -Admin Assistant III 3. MS. JAN MARIE S. CAMACHO -Admin Assistant III
Permanent Station	CID, SDO of Negros Oriental
Purpose of Travel (must be supported by attachments)	To facilitate the distribution of Teacher 1 applicants application code to the district leaders during the Executive Conference of District Leaders
Host of Activity	DepEd, Negros Oriental Division
Inclusive Dates	August 11, 2023
Destination	Valencia District, Valencia, Negros Oriental
Fund Source	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

CONCHITA J. TUIN

Name and Signature of Requesting Employee

August 10, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Name and Signature of Recommending Authority

Date

APPROVED

By the Authority of the Schools Division Superintendent:

NILITA L. RAGAY EdD

Name and Signature of Approving Authority

8/10/2023

Date