



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 701



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DAE P. HABALO DENNIS CHARL F. ANDALAJAO KARL T. CREDO SEVERO CARO
Position/ Designation	SEPS - Planning & Research, SEPS - M&E, Planning Officer III, AO II
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct division checking of School Forms
Host of Activity	SGOD Office, Division of Negros Oriental
Inclusive Dates	August 2-4, 2023
Destination	Districts in First, Second and Third Congressional District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

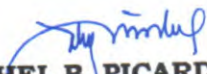

SEVERO CARO

8/2/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

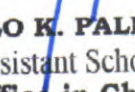

RACHEL B. PICARDAL EdD
CHIEF, SGOD

8/2/2023

Date

APPROVED

By Authority of the Schools Division Superintendent:


MARCELO K. PALISPIS EdD, JD
OIC- Office of Assistant Schools Division Superintendent
Office-in-Charge

8/7/23

Date