



Republic of the Philippines
Department of Education

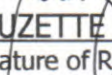
023-2237
03 AUG 2023
BY: G
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NO: 699

NAME	MA. JENNIFER P. PIODOS, Accountant III MARIA SUZETTE N. CATUBAY, ADAS III KAREN I. CUAJAO, AO II KEVIN B. SAMSON, AO II
Position /Designation	
Permanent Station	DepEd, Schools Division Office of Negros Oriental
Purpose of Travel (must be supported by attachments)	Monitoring of School MOOE utilization and bank reconciliation
Host of Activity	Finance
Inclusive Dates	August 4, 2023
Destination	Mabinay 1 – 4 districts
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


MARIA SUZETTE N. CATUBAY
Name and Signature of Requesting Employee

8/2/23
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


MA. JENNIFER P. PIODOS
Name and Signature of Recommending Authority

8/2/2023
Date

APPROVED

By Authority of the Schools Division Superintendent:


MARCELO K. PALISPIS EdD, JD
OIC-Office of Assistant Schools Division Superintendent
Office -in- Charge

8/2/23
Date