



No.: 091

Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

Dep  
**RELEASED**  
NO.: 023-2190  
DATE: 07 AUG 2023  
BY: [Signature]  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>SUZETTE S. ONDE, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to Learners, Teaching and Non-Teaching Personnel To monitor OK sa DepEd program Implementation
<b>Host of Activity</b>	DepEd SDO NegOr
<b>Inclusive Dates</b>	July 10, 2023 – Tupas ES July 11, 2023 – Bindoy CES
<b>Destination</b>	Manjuyod District 2, Bindoy District 1
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

*[Signature]*  
**SUZETTE S. ONDE**  
Name and Signature of Requesting Employee

July 7, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*[Signature]*  
**RACHEL B. PICARDAL, EdD**  
Chief, Education Supervisor, SGOD

\_\_\_\_\_  
Name and Signature of Recommending Authority

\_\_\_\_\_  
Date

**APPROVED**

*[Signature]*  
**NERI C. OJASTRO, EdD, CESE**  
Schools Division Superintendent

\_\_\_\_\_  
Name and Signature of Approving Authority

7/12/23  
Date