



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 670



34146192313054

DepED NEG. O.

RELEASED

NO: 023-2118

20 JUL 2023

BY: RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO
Position/ Designation	Division Engineers
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct ocular inspection of remaining punchlisted items (Matambok ES) and joint validation (with DPWH) of proposed schools under CY 2024 BEFF – New Construction
Host of Activity	SGOD (EFS)
Inclusive Dates	July 24 - 28, 2023
Destination	Matambok ES, Manjuyod; Awa-an ES, Buenavista ES, Tambo NHS, Maaslum ES – Ayungon; Lacaon ES, Tamao ES, Jimalalud CES – Jimalalud; Busilac ES, Mandapaton ES, Manghulyawon ES, Pitogo ES, Solonggon ES, Tala-on ES – La Libertad; Dalaupon ES, Guincalaban ES, Lag-it ES, Saying ES - Tayasan
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


PHILIP C. TUBOG

7/19/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
 SGOD Chief

7/19/2023

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent

7/19/23

Name and Signature of Approving Authority

Date