



Republic of the Philippines
Department of Education

CONTROL NO.

667

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

PLEASE

NO: 023.2112

DATE: 07 JUL 2023

BY: [Signature]

RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	JEDILISO CATALAN
Position/Designation	ADA I
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	To attend the regional seminar/workshop on the preparation of FY 2023 Mid-Year financial Reports
Host of Activity	Admin - Supply
Period Covered (Inclusive of Travel Time)	July 10 and 13, 2023
Venue/Destination	Cebu City
Fund Source	Division/local MOOE funds

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


JEDILISO CATALAN

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein


LANI B. YURONG

Name and Signature of Recommending Authority

07 JUL 2023

Date

APPROVED


NERI C. OJASTRO EdD, CESE

Schools Division Superintendent

7/11/23

Date