

ANNEX A



Republic of the Philippines
Department of Education

Control No. 023-2092

RELEASED
NO : 023-2092
DATE: 19 JUL 2023
BY: Sr
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	JOHN PAUL C. MIRA, ELYNN C. MIRA
Position/Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel	Medical/Dental Mission
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	July 20, 2023 – Brgy. Manlingay, Mabinay July 27, 2023 – Brgy. Canggohob, Mabinay August 3, 2023 – Sitio Lanot, Brgy. Pantao, Mabinay
Venue/Destination	Mabinay District I
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JOHN PAUL C. MIRA, ELYNN C. MIRA

Name and Signature of Requesting Employee

July 17, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

7/17/2023

Date

Approved
By the Authority of the Schools Division Superintendent:

NILITA L. RAGAY, EdD

OIC- Office of the Assistant Schools Division Superintendent

Name and Signature of Approving Authority

7/18/23

Date

ROUTING AND TRANSMITTAL SLIP

Date: July 17, 2023

TO:

INTEGRATED PROVINCIAL HEALTH OFFICE
NEGROS ORIENTAL PROVINCIAL HOSPITAL
DEPED NEGROS ORIENTAL DIVISION

Date received: Received by:

1 Dr. Liland Zoila Estacion

2 Dr. Ophelia D. Saad

3 Dr. Marc Angelo Llosa

4 Grace Baring, Rn

5 HoneyLin Sienes, R.Ph

6 Dr. Neri C. Ojastro Ed.D, CECE

7

8

<input type="checkbox"/>	action	<input type="checkbox"/>	for your information	<input type="checkbox"/>	see me
<input type="checkbox"/>	approval	<input type="checkbox"/>	for clearance	<input type="checkbox"/>	reply
<input type="checkbox"/>	as requested	<input type="checkbox"/>	for correction	<input type="checkbox"/>	signature
<input type="checkbox"/>	comment	<input type="checkbox"/>	investigate	<input type="checkbox"/>	supplies
<input type="checkbox"/>	coordination	<input type="checkbox"/>	justify	<input type="checkbox"/>	technical support
<input type="checkbox"/>	conference	<input type="checkbox"/>	File (attachments)	<input type="checkbox"/>	transportation

REMARKS:

Please be informed that there are some adjustments to the schedule of the Sebisyo Caravan. Please refer to it below:

LOCATION

DATE

Brgy. Manlingay, Mabinay

July 20, 2023

St. Augustine of Hippo Parish, Brgy. Pob., Bacong

July 22, 2023

Brgy. Canggohob, Mabinay

July 27, 2023

Sitio Lanot, Brgy. Pantao, Mabinay

August 3, 2023

We expressed our sincere thanks for your unwavering support!

FROM:


ANTHONY K. TENEBROSO JR.
OIC- MLSSTO

**MEDICAL-LEGAL-SOCIAL SERVICES TEAM
OFFICE**

4TH FLOOR AQUA CENTER CAPITOL AREA
TEL NO. 225-1111 (LOCAL 442); 522-0424