



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

023.01-62  
 20 JAN 2023

RECORD SECTION



ANNEX A

**AUTHORITY TO TRAVEL**

**CONTROL NO.**

65

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

|   |  |
|---|--|
| <b>Date of Filing</b>   | January 18, 2023   |
| <b>NAME &amp; Designation</b>   | <b>MR. FRANCIS C. AUSTERO, EPS II-ALS</b>  |
| <b>Permanent Station</b>  | DepEd, Schools Division of Negros Oriental   |
| <b>Purpose of Travel</b>  | To conduct monitoring.   |
| <b>Activity Organized/<br/>Sponsored by</b>   | DepEd, Schools Division of Negros Oriental (CID)   |
| <b>Period Covered<br/>(Inclusive of Travel Time)</b>  | January 20, 2023   |
| <b>Please Check</b>   | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time   |
| <b>Venue/Destination</b>  | Dauin District and Siaton Districts  |
| <b>Expenses Covered</b>   | Travelling and other related expenses incurred shall be charged against Division MOOE subject to the usual government accounting and auditing rules and regulations.   |
| <b>Fund Source<br/>(Pap Code/...)</b>   | ALS PSF/Division MOOE/Local Fund   |
| <b>Recommending Approval:</b><br><br><br><b>NILITA L. RAGAY, EdD</b><br>OIC-ASDS & CID Chief Welcome<br>Date: <u>1/19/2023</u> | <b>Approved:</b><br><b>By Authority of the Schools Division<br/>         Superintendent:</b><br><br><br><b>MARCELO K. PALISPIS EdD</b><br>OIC-ASDS<br>Office In-Charge<br>Date: <u>1/19/23</u> |



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