



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 648

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	Dr. Rachel B. Picardal, Dr. Regina E. Empeso, Mrs. Dae P. Habalo, Mr. Mamerto Patrick Dela Torre, Mrs. Ivone Marie V. Jardin, Mrs. Marsha D. Ruiz, Mr. Roy Cadinan & Mr. Severo Caro
<b>Position/ Designation</b>	Chief SGOD, SEPS SocMob, SEPS P&R, School Head, ADAS III, ADA I, ADAS II & AO II
<b>Permanent Station</b>	Division of Negros Oriental - SGOD
<b>Purpose of Travel</b> (must be supported by attachments)	Distribution of Tokens and Giveaways to Learners from San Miguel NHS at the Lamberto Macias Complex
<b>Host of Activity</b>	Philippine Basketball Association (PBA) & Provincial Social Welfare Development Office (PSWDO)
<b>Inclusive Dates</b>	July 14, 2023
<b>Destination</b>	Lamberto Macias Complex, Dumaguete City
<b>Fund Source</b>	Division MOOE / School MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**REGINA CLARINA E. EMPESO**

Name and Signature of Requesting Employee

July 13, 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**RACHEL B. PICARDAL**

Name and Signature of Approving Authority

July 13, 2023

Date

**APPROVED**

**For the Schools Division Superintendent:**

  
**NILITA L. RAGAY EdD**

Name and Signature of Approving Authority

Date



**MANDARAIG TRUSTWORTHY CONSTRUCTION CORPORATION**

National Highway, Jumarap, Banga, Aklan  
Contact Nos.: 267-7346/ 09491473648/ 09205765636  
Email Address: trustworthy\_service@yahoo.com

**July 12, 2023**

**MR. HILTON JOHN V, EDRIAL**

PSWDO Head  
Negros Oriental

**Dear Mr. Edrial,**


The Philippine Basketball Association will be holding its first ever OUT OF TOWN PBA ON TOUR basketball game at the Macias Sports Complex come July 5, 2023 in the partnership with the Provincial Governors Office of Negros Oriental being the initiative of our good provincial governor Hon, Manuel "CHACO" Sagarbarria.

Relative to the holding of this event, The Philippine Basketball Association and the "ALAGANG PBA" will be giving away tokens and giveaways to at least Fifty (50) indigenous or less fortunate children province wide at the Macias Sports Complex.

We would therefore like to request that we be provided with the required number of less fortunate children under the care of your good office or your affiliate NGO's.

Anticipating that we be of kind service and give joy to the less fortunate in lieu to this gift giving activities.

Thank You.

  
**Engr. Emmanuel P. Mandaraig**  
Provincial Game Organizer  
PHILIPPINE BASKETBALL ASSOCIATION



Republic of the Philippines  
Province of Negros Oriental  
PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE  
Capitol Area, Dumaguete City  
225-0509/225-9760



July 13, 2023

**Mr. NERI C. OJASTRO, EdD, CESE**  
Schools Division Superintendent  
DepEd Division of Negros Oriental  
Capitol Area, Dumaguete City

Attention: **Mrs. Rachel B. Picardal, EdD**  
Chief SGOD

Dear **Mr. Ojastro**:

This has reference to the letter received by the PSWD Office from the Philippine Basketball Association (PBA) dated July 12, 2023 regarding their "Alagang PBA" program where they will be giving tokens and giveaways to at least Fifty (50) indigenous or less fortunate children in the province on July 14, 2023, 4 O' clock in the afternoon at the Lamberto Macias ports Complex.

In line with this activity, may we urgently request for fifty (50) learners from San Miguel National High School, Bacong District, Negros Oriental to participate in this said activity.

We are looking forward for your positive response to our sincere request.

Should you have any question please contact our Youth Focal Person, Ms. Dahlia P. Cabristante at 0987-599-6920.

Thank you.

Very truly yours,

**HILLTON JOHN V. EDRIAL, MSSW**  
PSWDO