

ANNEX A





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 643

RELEASE
NO: 023-2028
DATE: 13 JUL 2023
BY: Cs
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.	
Position/ Designation	Division Engineer III ADA I - Electrician	
Permanent Station	DepEd, Schools Division of Negros Oriental	
Purpose of Travel (must be supported by attachments)	Conduct monitoring inspection on the construction of Last Mile School Building at Antulang ES; conduct monitoring inspection on the repair of Marcos Type Building at Calango ES	
Host of Activity	SGOD (EFS)	
Inclusive Dates	July 14, 2023	
Destination	Antulang ES, Siaton & Calango ES, Zamboanguita	
Fund Source	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 PHILIP C. TUBOG		7/13/2023
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 RACHEL B. PICARDAL EdD SGOD Chief		7/13/2023
Name and Signature of Recommending Authority		Date
APPROVED <i>By Authority of the SDS:</i>		
NILITA L. RAGAY, EdD OIC – Office of the Assistant Schools Division Superintendent Office-In-Charge		
Name and Signature of Approving Authority		Date

Driver

I HEREBY CERTIFY that I used this vehicle on official travel as stated above.